

# BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

## **HUMAN SERVICES COMMITTEE**

Patrick Evans, Chair  
Dan Robinson, Vice Chair  
Brad Hopp, Dan Haefs, Pat La Violette

**HUMAN SERVICES COMMITTEE**  
**Wednesday, September 26, 2012**  
**6:00 p.m.**  
**Room 200, Northern Building**  
**305 E. Walnut Street**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 25, 2012.

### **Comments from the Public**

#### **Report from Human Services Chair**

1. **Review Minutes of:**
  - a. Board of Health (May 8, 2012).
  - b. Children With Disabilities Education Board (July 24 and August 28, 2012).
  - c. Community Options Program Planning Committee (July 23, 2012)
  - d. Human Services Board (July 12 and August 16, 2012).
  - e. Northeast Wisconsin Family Care Board of Directors (July 13, 2012).
  - f. Veterans' Recognition Subcommittee (August 13 and September 18, 2012).

### **Communications**

2. Communication from Supervisor Robinson re: Request that the Human Services Committee consider merging the Human Services Committee and Human Services Board. *Held for one month.*
3. Communication from Supervisor Sieber re: To direct the Human Services Department to work with the National Association of Counties (NACo) in promoting the NACo Prescription Discount Card Program to Brown County residents, non-profits and other Brown County Departments. And to authorize the County Executive or his staff to sign Brown County up for the \$1 marketing reimbursement fee option.

### **Health Department**

4. Recommendation to Amend Chapter 38 Public Nuisance Ordinance, (4)(2)(a)(ii) Odor Violations to change the number of verifiable complaints that would initiate a citation from (the current) three (3) to two (2) verifiable complaints. *Recommendation to forward to Human Services Committee at September 11, 2012 Board of Health Meeting.*

### **Human Services Department**

5. Budget Adjustment (12-71): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
6. Budget Adjustment (12-73): Increase in expenses with offsetting increase in revenue.
7. Executive Director's Report.

8. Report on New Directions in Volunteer Services.
9. Financial Report for Community Treatment Center and Community Programs (June and July, 2012).
10. Statistical Reports.
  - a. Monthly Inpatient Data – Community Treatment Center (July and August, 2012).
  - b. Monthly Inpatient Data – Bellin Psychiatric Center (July and August, 2012).
  - c. Child Protection – Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
11. Approval for New Non-Continuous Vendor (August and September, 2012).
12. Request for New Vendor Contract (August and September, 2012).

Aging & Disability Resource Center – No agenda items.

Syble Hopp – No agenda items.

Veterans Services – No agenda items.

#### **Other**

13. Audit of bills.
14. Such other Matters as Authorized by Law.

Patrick Evans, Chair

**Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.**

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, July 25, 2012 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

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**Present:** Chair Evans, Supervisors La Violette, Robinson, Hopp and Haefs  
**Also Present:** Kevin Brennan, Jim Kasprzycki, Jim Hermans, Tim Schmitt, Brian Shoup, Carole Andrews, Jerry Polus, Jeremy Kral, media

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**I. Call Meeting to Order:**

The meeting was called to order by Chair Pat Evans at 6:01 p.m.

**II. Approve/Modify Agenda:**

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to move Item 9 to follow Item 1d. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve agenda as amended. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of June 27, 2012.**

Motion made by Supervisor Hopp, seconded by Supervisor Robinson to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from Public** - None

**Report from Human Services Chair, Patrick Evans:**

No report.

**1. Review Minutes of:**

- a. Aging & Disability Resource Center of Brown County (July 11, 2012).
- b. Board of Health (January 10, 2012 and March 13, 2102).
- c. Children With Disabilities Education Board (May 22, 2012).
- d. Veterans' Recognition Subcommittee (June 19, 2012 and July 17, 2012).

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file Items 1a – 1d. Vote taken. **MOTION CARRIED UNANIMOUSLY**

*Although shown in the proper format here, Item 9 was taken at this time.*

**Communications**

2. Communication from Supervisor Dan Robinson re: Request that the Human Services Committee consider merging the Human Services Committee and Human Services Board. *Referred from July County Board.*

Robinson indicated that Assistant Corporation Counsel Kristin Hooker had provided a memo with regard to this matter and it is on the Supervisors' desks. In sum, the final paragraph of the memo says that legally the Human Services Committee and the Human Services Board cannot be combined. What can be done is go through the legal steps to eliminate the Human Services Committee and only having a Human Services Board that reports to the County. This Board would then serve as the group overseeing Human Services.

Robinson continued that the issue then becomes the feasibility of having one group made up of citizens and elected officials overseeing Human Services and reporting to the Board. It is Robinson's understanding that there are counties in Wisconsin that have this arrangement. The question becomes is it worth doing and the reason he brought this up in the first place was for twofold. One would be efficiency for the staff and it seems that anyway it can be made more efficient for the staff should be considered. Secondly, he felt that this would allow for greater citizen input as to what is being enacted. In looking at the County Code, there is a section that establishes a Human Services Committee, but there is also a section that establishes a Human Services Board that shall have charge of the integrated human services program for Brown County. Robinson stated that the Human Service Committee is fiduciarily responsible with the funds in terms of reporting to the Board and he felt that there is confusion with the way the Code currently exists. In order to clear up confusion and in order to have citizen input and be more efficient he felt that this is something that should be explored.

Supervisor Hopp clarified that the Human Services Board is required by the State and Human Services Director Brian Shoup stated that that is correct. At some point they decided that rather than having the Human Services Board report directly to the County they wanted to filter it through the Human Services Committee and that is how the Human Services Committee was created. Hopp asked if the Human Services Board required that there be both elected and non-elected members. Shoup stated that it does and further he had his assistant do a survey to find out what other counties were doing. In some counties, what was referred to as the Human Services Committee was in effect the equivalent of Brown County's Human Services Board. Shoup continued that statutorily every county has to have some entity, regardless of what it is called, that fulfills the function of Chapters 46 and 51.

Robinson said that Section 46.23 of the Statute Statutes states that "in any single county or multi county department of Human Services the County Human Services Board shall be composed of not less than 7 nor more than 15 persons . . . . not less than one-third nor more than 2/3 of the County Human Service Board members may be members of the County Board of Supervisors."

La Violette felt that having one Board or Committee makes a great deal of sense and would be much more efficient. She wondered if this situation is very similar to the library in that we have a Library Board plus the Ed and Rec Committee that determines how much the Library Board gets to spend. Shoup responded that he is uncomfortable talking about the intent of the Human Services Board because he was not here when it was created. He did feel, however, that there might be a rough analogy to La Violette's example and he thinks that the way things have functioned to some degree is that the Human Services Committee is the entity that receives the budget from the County Executive and he thinks that that function more than anything else determines the levy of taxes.

Evans can appreciate the idea of having one body to alleviate the need of staff to go to a lot of meetings, but he felt that the Human Services Board was an advisory committee. He stated that as elected officials, the Board is very accountable to the people of Brown County. He continued

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that the argument is made that they want to give people different perspectives and different insights and education. He stated that there are tons of Boards where people get appointed and the majority of these appointments are political. He wants people who are accountable making the heavy decisions with big money. The Human Services budget is \$105 million dollars and Evans does not wish to put this in the hands of people that are appointed by someone rather than elected. He did not feel there was a lot of responsibility or repercussions for people who are appointed. Evans continued that he understood where Supervisor Robinson was coming from, but he will fight this tooth and nail. He also noted that the Human Services Committee meetings are open to the public and the public can speak and give ideas at any time. He felt that this would also erode the power of the Supervisors.

La Violette did not get the impression that anyone was suggesting that the County Board members abdicate their power. She would not have a problem with a Board that includes members of the County Board as well as members of the public. She hears at meeting that we have to respect the taxpayer and their dollars and but noted there are many ways of spending the tax payer's dollar and one way is having staff attending multiple meetings to hear the same issues repeated over and over and she does not feel that is a good use of tax payer dollars.

**Motion made by Supervisor La Violette, seconded by Supervisor Robinson to look at this further and take it to the full County Board that we propose a Committee or Board to meet the statutory requirement with the majority being members of the County Board and the remaining members be from the public. No vote.**

Shoup stated that there may be a way to accomplish some of the goals of La Violette without compromising the concerns that Evans had. He stated that in checking out what other counties do he came across a situation in Outagamie County in which it appears that they have two separate entities similar to what we have in Brown County. Most of the year they function as one with the Chair of the Human Services Committee presiding. Consequently there are joint policy discussions and joint educational presentations but the committee, all County Board members, receive and act upon the County Executive's proposed budget.

Haefs felt this was a complicated matter and out of courtesy to the supervisors he would like to see this held for a month so they can meet with staff. He agreed with Evans that for practical purposes he does not think the current format should be changed. He continued that he would like to see another opinion from the new Corporation Counsel and he also mentioned earlier in the year that cutting the Human Services Committee down to five members from seven was terrible, especially given the amount of the Human Services budget. Secondly, he would not ever give anyone other than an elected official the power to not only levy taxes but also to set the policies. The other thing he sees with the Boards is that you don't always get a mix of citizens that represent all of the areas. The advantage to having all supervisors on a Committee is that they walk the streets in their districts and you get a real cross section of what the county is like.

Hopp stated that he would not support the motion as it stands and he agrees with Haefs and Evans and that is why he asked if the State required there would have to be non-elected officials on the board if we went to simply a Human Services Board. He does appreciate Supervisor Robinson's efforts and backs him totally in trying to become more efficient and he also agreed with Haefs that some additional time to come back with a better alternative to keep the checks and balances in place would be appropriate.

**La Violette wished to add to her motion that this be held for one month.**

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Robinson felt that the questions asked and issues raised were all good and he is glad to have time to bring this back. He felt that Evans raised a good point as to responsibility and accountability. If a lot of this falls on the issue of accountability for budget approval, it would seem to him that this Committee cannot approve the budget. They can pass it along and can recommend it, but approval comes from a solely elected body and that is the County Board. He continued that in looking at the state statutes they talk about the Human Services Board and define that it is responsible for submitting a final budget to the County Executive who then submits it to the County Board for approval. He sees this as the State making allowances for non-elected people to be involved in the budgeting process and if the County Board is the ultimate approver of the budget which is solely made up of elected officials, he does not see a problem in diluting accountability but he recognized that this does need some further exploration.

**At this time, Supervisor La Violette stated that she would like to withdraw her previous motion.**

**Motion made by Supervisor Robinson, seconded by Supervisor Hopp to open the floor to let interested parties speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

Carole Andrews, 415 Beaupre Street, Green Bay, Wisconsin

-Andrews stated that since she is no longer a Supervisor there is a position available on the Human Services Board for anyone what was interested. She has remained on the Board as a citizen. She continued that the presentation earlier in the meeting was a condensed version of what they have been working with on the Human Services Board for quite some time. They get the educational pieces and discuss the direction that staff brings to the Board with what they are working on and what the issues are and there are members from the community who try to shape the priorities for the budget without having to worry about the money. The budget gets put together by staff and then goes to the County Executive and then to the Human Services Committee. She stated that the Human Services Board holds a budget hearing and listens to people and they go through much the same process as the HS Committee does. She is not uncomfortable with the process because she believes the notion of having to look at the need and what they can do about it separately from what they can afford to do about it is beneficial. She shares the concern about people who have not been given authority by the voters committing funds. She felt that if there are people that want to be in a position to spend taxpayer money they should run for office. She also wished to point out that there were a number of other items on the agenda that do not have anything to do with Human Services. She stated that if the Human Services Committee were made into the Human Services Board, you would have to worry about where some of the other departments would report. Andrews continued that a lot of funds and a lot of time are tied up with what is done in Human Services, but that is not everything the Committee does.

**Motion made by Supervisor La Violette, seconded by Supervisor Hopp to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor La Violette, seconded by Supervisor Robinson to hold for one month. Vote taken. Ayes: Robinson, La Violette, Hopp, Haefs**

**Nays: Evans**

**MOTION CARRIED**

*At this time, 7:39 p.m., Supervisor Haefs was excused.*

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3. **Communication from Supervisor Fewell re: To reduce all fees for Senior Citizens that Brown County charges by 33% including golf course, zoo, museum, Frisbee golf, rental fees, Register of Deeds, Medical Examiner fees, all County Clerk fees, including boat launch fees to honor all Senior Citizens in Brown County. Referred from July County Board.**

Evans stated that he had been advised by Supervisor Fewell that this communication was made so that every committee could understand that there were many fees that are in place for senior citizens.

**Motion made by Supervisor Hopp, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Veterans Services**

4. **Director's Report.**

CVSO Jerry Polus wished to make the Committee aware of several items. The first item is the Veterans Appreciation Day at the Brown County Fair which will be held on August 18, 2012. This is an annual event, however, this year it has been expanded to run from noon until 8:00 p.m. Veterans Services has partnered with other area veterans organizations in Brown County and there will be a tent full of information booths of veterans' organizations in Brown County as well as representatives of the State and Federal VA, the Veterans Center and the Job Center. A welcome ceremony for veterans will be held at 6:00 p.m., followed by a table ceremony by Rolling Thunder and door prizes. The Air Force Band of Mid America will perform from 7:00 – 8:00 p.m. Veterans may obtain free tickets for themselves and their spouse for this event. Expenditures for the event will be in the neighborhood of \$400 - \$500.

Polus also provided an update on the new Veterans Clinic and stated that construction is ahead of schedule and the target opening date is June, 2013. He will update this Committee further on this in the fall as he has a meeting set up for September with the VA. They have not started recruiting yet except on a very limited basis for key positions. Polus stated that they anticipate hiring 250 employees and if anyone was interested in a position they can send a resume to Polus who will forward it on to the director's office or appropriate department head at the VA. He continued that they are setting up a transition team soon and will be doing some legwork in preparation as the construction moves forward but activity will really pick up after the first of the year.

The third item Polus wished to report on is the monthly program for veterans held at the ADRC on the first Friday of the month. These programs consist of a guest speaker followed by free lunch for veterans and their guest and they continue to have an average attendance of 75 – 100 people at these meetings. This gives an opportunity to provide information not only on VA programs, but also on other community programs of interest to aging individuals.

Polus concluded his report by talking about the Veterans Treatment Court program. Polus stated that they began taking people into the program several months ago and they currently have six Veterans in the program with six more pending that should be coming to Court within the next 30 days. They continue to move ahead in a very positive manner and they recently received good news from the VA that a much solicited position they asked for a year ago has been approved for a clinical social worker. This is a key member of the Veterans Court team and serves as a liaison between the veteran and Court and healthcare system. He continued that they have three subcommittees in Veterans Court, a steering committee, a policy and procedure committee and a program and human relations committee that meet regularly. He also stated

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that they have developed a very good mentor program and they have also developed some good community relationships with the group community shelters and the Vets Center. He also stated that they have been very successful in fund raising and received approximately \$2,000 from veterans organizations to help with start-up costs and they have recently received a \$5,000 grant from the Kress Foundation. Additionally, they are in the process of applying to the Green Bay Packers Foundation for a \$7,500 grant. Polus noted that this program is run with no tax payer dollars. Court is held on Friday afternoon at 3:00 p.m. with Judge Kelley presiding.

**Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Aging & Disability Resource Center**

5. **ADRC Summary Report – Fiscal Year to Date June, 2012.**

**Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Human Services Department**

6. **2013 Five-year Capital Improvement Plan.**

**Motion made by Supervisor Hopp, seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

7. **Budget Adjustment Request (#12-59).**

This budget adjustment is to transfer funds for the purchase an automobile that will be used for client visits in the Community Options Program and Community Integration Program. Hopp asked if the vehicle being purchased was new or used it was answered that it is a used 2010 Chevrolet Impala. Finance Manager Tim Schmitt stated that this was for half of the cost of the vehicle and the other half had been budgeted.

**Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

8. **Executive Director's Report.**

Human Services Director Brian Shoup referred to his Director's Report, a copy of which is attached. He also introduced Jeremy Kral to the Committee. Kral is the new Director of Community Programs. Kral gave the Committee a brief summary of his past employment and thanked the members of the Committee for the opportunity to come to Brown County and said he is happy to be here.

Shoup reported that their LEAN activities remain very robust and this will continue into the future. He reported that Supervisor Hopp has been appointed to the LEAN Committee. Shoup continued that they recently held a LEAN event on trying to streamline the vendor contracting process. This is a difficult process because they generally have to wait until the County Board passes the annual budget and then they have approximately two months to execute several hundred contracts. A number of efficiencies were found in the LEAN event. They have also just completed a LEAN event to streamline the billing process for the Comprehensive Community Support. What was noteworthy about that is that two other counties expressed an interest in learning more about the LEAN process. These Counties were

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Door and St. Croix and they wanted to sit in on a LEAN event but staff asked them to participate in the LEAN event to bring another perspective to the table.

Additional LEAN events slated for the next several months are described on Shoup's Director's Report. He spoke about the LEAN event they intend to do on their emergency detention process. This came about as a result of a walk through that had previously been done of the emergency detention process. They involved the Sheriff's Department, Aurora Hospital emergency room, CTC, and Crisis Center in the walk through along with a volunteer from the ADRC to act as a client. It started with a detainment by Cpt. Schultz of the Sheriff's Department. The individual was detained, taken to Aurora, and the Crisis Center was involved and finally the staff at the CTC. One of the many things that they found through this process was the number of times the client had to tell their story to various people. They identified a number of redundancies and Shoup felt that his staff had a new appreciation as to the amount of time it takes law enforcement to handle these matters.

Shoup also thanked Evans for brokering the meetings with CESA 7. They met recently regarding a project to develop a local alternative to Lincoln Hills. They are looking to use our corrections department and the Sheriff's Department along with detention facilities and he stated that Evans was very help in getting CESA 7 involved in this.

Shoup concluded his report by talking about the effect of Executive Committee reviews of budgeted position vacancies as outlined in Number 6 of his report. La Violette agreed with Shoup and felt that this boils down to a control issue and in controlling things, no matter how well intentioned it is, a lot of tax payer dollars and staff time is being wasted. She fully supports streamlining this process. Robinson agreed with Shoup and La Violette and stated that he is not sure all Supervisors understand the implications of the current procedure.

**Motion made by Supervisor Hopp, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

9. **Overview of Child Protection.**

Jim Hermans, Manager for Child Protective Services introduced Jim Kasprzycki, Supervisor in Child Protective Services and Kevin Brennan, Child Protection Ongoing Supervisor to the Committee and thanked the Committee for the opportunity to make this presentation.

Hermans stated that Child Protective Services has a responsibility that is unique to counties in Wisconsin. Chapter 48 of the Wisconsin Statutes provides for a formal delegation of responsibility from the State to the counties to protect children in areas of safety and health. They are obligated to intervene when there are reports that rise to the level of investigation or assessment and they must go out to make sure the children are okay. That includes strengthening the family whenever possible so the child or children can remain in the home safely. He continued that there are a variety of partners in the work such as Corporation Counsel and juvenile court as well as a variety of service providers and other agencies in the community that they team with and work collectively with to make sure there is safety for children.

At this time, a Power Point presentation was given, a copy of which is attached. Following the Power Point presentation, several Committee members had questions.

Robinson thanked the presenters and stated that he found the presentation helpful. With regard to the best practices and the intake worker having to make a determination as to the timeframe of intervention, Robinson asked if with the increased numbers of intakes, more were falling into the same day category or 24 – 48 hour period than in the past. Brennan answered that the percentage of cases that they address is based on a supervisory decision and this has remained fairly consistent throughout the year but the volume of phone calls they receive is going up. He could not give a solid answer as to how many cases are same day cases, how many are 24 – 48 hours and how many are five day cases. Brennan stated that there are also cases that they screen out and do not do anything with. He stated that the percentage of reports that are investigated has remained fairly steady at about 35%. He continued that the intensity and complexity of the cases has gone up and what they see in the ongoing cases that are going through court is that the children are severely damaged and he struggles to find placement for these kids. He noted that many cases have co-occurring issues along with abuse such as AODA, mental health issues, poverty and homelessness and domestic violence. They are seeing more of this type of case but he does not have a good answer as to why that is.

Robinson asked what determines when someone leaves the program. He wondered if there was a time frame or certain criteria that needed to be met. Brennan stated that when they find a child who has been hurt or neglected, the initial assessment yields results of contributing factors which could include AODA issues, mental health issues and parenting practices. When they go to court there are conditions ordered based on the issues that make the child unsafe. Even after the child is returned to the home, the court order remains open for a year and can also be extended or terminated early. They use good assessment skills to determine what is going on in the home and what led to the abuse or neglect and then work on the elimination of those issues.

Robinson asked if parent education or parenting classes were part of the system. Herman stated that they have a family training program which is based on trying to organize a family to find out what kind of structure they may need. They also have another parenting group that will go into the home and go over parenting practices with the families so they do not have to become part of the system. Herman continued that whenever they find a gap in a service they look to help develop services or create or bring about services that are needed. He continued that they are a purchaser of some of these services, but only as a last resort. They first look to the families to acquire the services if they have the means.

Robinson also asked for an explanation of Kinship Care. Brennan stated that this program started 14 – 15 years ago and was an offshoot of the economic support unit. Brennan explained that this program involves relatives taking care of kids and there are currently about 280 kids on the program, although few of those are involved with child protective services. It involves a process whereby if a child is staying with a family member, the family member has the ability to apply for Kinship Care. A Kinship Care worker then meets with the family and qualifies them for medical assistance as well as \$220 per month per month to care for the child. There is criteria that needs to be met, and one of the main criteria is that were it not for that child living with the relatives, that child could be in need of protection services.

Hopp also thanked the presenters for the information. Hopp wanted to know what percentage of cases are repeats. Brennan stated that although they do not keep statistics, there are repeat families that keep being referred to the system. He noted that there are families that continue to get referred but it is still not enough for them to become formally involved for reasons such as there are no injuries, the kids are not unsafe but there are factors that could lead to an unsafe situation and they keep coming into the system. What they do with these families is

assign this to an intake worker and it would be that worker's job to establish a good relationship with the family in an attempt to get them to voluntarily work with the department. Good engagement skills of the frontline staff are essential for this.

Kasprzycki stated that their efforts are to divert from formal court proceedings whenever possible as this is what Chapter 48 requires. If they can engage families in a voluntary way in somewhat of an earlier intervention manner, they can prevent abuse from occurring. They like to reach out to as many families as they can, but he noted they have limited availability in terms of time to do that. He continued that they can see what might happen if help is not available and they do have services they try to connect families with. Quite often this is helpful, but there are some families that do come back more than once.

Robinson asked what is needed from the Committee. Kasprzycki stated that last year the Committee, and the department and the County Executive and County Board was very supportive and helpful in that they were able to add additional positions to the workforce. These positions were mainly devoted to the intake portion of the operation due to the numbers and demands and the fact that they want to do their best work at the first contact point. They are currently seeing abuse and neglect numbers that are alarming and this is really straining staff. They have had to put two temporary workers on to meet timelines and requirements. They may be coming back in need of additional support at budget time and Shoup will lead them in that direction if this becomes necessary. Kasprzycki continued that they have also started conversations under the leadership of Shoup with the United Way to reach out to that organization to start conversations with that group and related partners to talk about what can be done to prevent child abuse and neglect from occurring. They are not just sitting back and waiting for reports and then trying to react and respond to them, they are trying to do what they can as a partner in the community to prevent the abuse and neglect from happening in the first place. Kasprzycki stated that he appreciated the Committee's support and wanted them to have awareness and he felt that this presentation was a step in the right direction.

Robinson asked if there was anything the County Board or this Committee could do outside of increased dollars in terms of community support. Shoup responded that one of the things that the management team has looked at is that the majority of the increase in reports is not coming from newly mandated reporters. It is Shoup's understanding that the bulk of the increase is coming from the general public and he felt that this was a significant development and reflects that any attention and focus that this Committee can give would be moving in the correct direction. Kasprzycki agreed with Shoup and stated that the degree the Committee can help with community awareness of the need to report abuse and neglect would be a big help. Brennan also agreed and said that they need to evolve with the community and with best practice. The United Way recognizes this as well and would like to help in this complex issue and there is no one thing that causes it and there is no one thing that is going to prevent it or mitigate it.

Evans stated that there is no area in Brown County that is immune to the child abuse issues. He felt that people need to realize that there are significant family structural problems right in our own neighborhoods. Once this is realized, we can figure out how to handle it. Evans felt that public knowledge was always the best. Evans continued that with the increasing child abuse and neglect numbers, there needs to be more proactive efforts but recognized that we need the community and community partners involved and this is why it is important when it comes to budget time to evaluate the partner programs. The Committee must evaluate programs that are non-mandated by the State but significantly impact our County to find a way to keep the programs that benefit the citizens.

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Shoup said that one of the reasons they approached United Way is because they have a repository of some particularly good data that Human Services would not otherwise have access to. This includes data that can describe some of the at risk behaviors in families and other data that can be very helpful in allowing the partners to work with a little more precision.

Haefs recognized that this was a wide spread problem, but he also understood that his district has changed a lot since he became a supervisor in 1992. He asked if there was a concentration of where the abuse and neglect cases occur. His district has a large number of minorities and probably has the lowest income district in the County and the fewest number of college education people. Brennan answered that they have been able to determine where their business comes from based on zip codes and they have found that child abuse and neglect is closely associated with poverty and poverty-related issues. Generally, the near east side and near west side have the largest concentration of cases, however he also noted that there are absolutely cases in other areas such as Howard, Bellevue and Pulaski. Haefs would like to see the breakdown of cases by zip code and it was indicated that that information could be provided. Haefs stated that there is a duty according to County Code to put together a group of people made up of supervisors and people in the community to form a diversity committee to talk about issues such as this. He had asked several Vice Chairs to do this and they did not want to do it. He felt that something like this this would be beneficial and he would like to see it happen. He stated that there are still a lot of very good neighborhoods with a lot of good families but he recognized that there are also a lot of problems coming our way from other areas.

Kasprzycki stated that people are moving into the community looking for opportunities but often they have little or no support system and are under a great deal of stress including economic stress. There are a number of factors that they see and this is not limited to any economic group, although people who are suffering from the problems associated with poverty and stress upon stress upon stress makes it more likely that abuse and neglect result. He continued that Human Services have been to all parts of the County for abuse and neglect issues and this is really an issue of importance everywhere. They are seeing more reports coming from the inner city neighborhoods where there are other stressors and conditions occurring. Brennan stated that what they are talking about is correlation and not causation and wanted to make it clear that all poor people do not by default hurt their children.

La Violette felt this discussion was very informative and thanked the presenters. She applauded Shoup for reaching out to the United Way because dealing with these issues is going to cost money. This money either needs to come from government, private sources or a combination of both.

Robinson stated that at times there are implications that abuse and neglect problems are related to certain cultural or ethnical groups and he wondered if data on that was available. Brennan stated that the data gathered does not include information on cultural or ethnicity.

Hopp asked how often Human Services sees people self-reporting and asking for help. Herman says it actually happens quite a bit. People come and say they are at their wits end and have several issues such as AODA issues or domestic violence issues and they need help. Those cases are included in the overall numbers. Brennan stated that usually when people come to them and ask for help they have been through several other options such as priest, counselors or school social workers. Herman said they do whatever they can in those cases to be of help because they recognize what it takes to get to that point and call.

**Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**10. Financial Report for Community Treatment Center and Community Programs.**

Schmitt stated that the CTC results are in through May and they are projecting a levy deficit of \$129,000 and this is due primarily to low census in the hospital which results in lower revenues than expected. He noted that the census has increased in recent weeks. With regard to Community Programs, year to date figures show a surplus of \$209,000 and they hope to continue this trend through the end of the year.

**Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. Statistical Reports.**

- a. **Monthly Inpatient Data – Community Treatment Center.**
- b. **Monthly Inpatient Data – Bellin Psychiatric Center.**
- c. **Child Protection – Child Abuse/Neglect Report.**
- d. **Monthly Contract Update.**

Shoup called the Committee's attention to the Bellin report and stated that he has requested Bellin to change their report format to contain only information that applies to Brown County.

**Motion made by Supervisor La Violette, seconded by Supervisor Robinson to place Items 11a-d on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Approval for New Non-Continuous Vendor.**

**Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**13. Request for New Vendor Contract.**

**Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**14. Audit of bills.**

**Motion made by Supervisor Hopp, seconded by Supervisor Robinson to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**15. Such other Matters as Authorized by Law.**

- a. **Discussion regarding setting the date for the Human Services Budget Meeting.**

A discussion was held with regard to setting a date for the Human Services budget meeting. It was decided that October 23 works for the Committee.

Hopp stated that he noticed that the minutes the Committee receives for review from other boards and committees are sporadic and he wonders why they are not forwarded to the Board

office in a more timely manner. Evans stated he will advise the reporting committees that they need to be more expeditious.

Robinson stated he would also like to get an update as to the status of the wind turbine issue. Evans explained the status to him following the meeting.

**Motion made by Supervisor Hopp, seconded by Supervisor Robinson to adjourn at 8:15 p.m.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

PROCEEDINGS OF THE BOARD OF HEALTH MEETING  
Tuesday, May 8, 2012  
5:00 PM



Present: J. Tibbetts, MD, Harold Pfothhauer, Audrey Murphy, Patti Bacelis-Leon, Don Murray, Joe VanDeurzen

Staff Present: Judy Friederichs, Dale Schmit, Craig Kratcha, John Paul, Chrystal Woller

Guests Present: Tony Lawrence, Plant Manager for Sanimax

1. CALL TO ORDER, INTRODUCTIONS AND APPOINTMENT STATUS

Judy introduced the new Nurse Manager, Chrystal Woller. Chrystal said that she had worked for several years in public health in Oneida County and then three years in rural Iowa. She is from central Wisconsin and is excited to be back in Wisconsin.

Board members and staff introduced themselves.

Judy reported that Carole Andrews did not win re-election to the County Board so is no longer a member of the Board of Health. She sent Carole an email and card thanking her for her service.

Judy is waiting for word from the County Executive regarding appointment of a new County Board member to the Board of Health.

2. APPROVAL / MODIFICATION OF THE AGENDA

MOTION: To change the agenda to combine items 4 and 6.

Tibbetts / Van Deurzen

MOTION CARRIED

3. APPROVAL OF MINUTES OF March 13, 2012

MOTION: To approve.

Van Deurzen / Pfothhauer

MOTION CARRIED

4. WIND TURBINE-RELATED ACTIVITY UPDATE  
6. CORRESPONDENCE RECEIVED

Judy distributed copies of the noise ordinance for the board's reference during the discussion.

Audrey told board members that Mr. and Mrs. Capelle attended the March meeting. Their complaint was that the wind turbine near their home may be exceeding the limits of the noise ordinance. They asked that the Health Department measure the noise from that turbine.

Craig Kratcha presented the report from his visit to the Capelles. The report shows that the maximum nighttime limits allowed by the noise ordinance were exceeded. Craig contacted Duke Energies to inform them of the violation. Their response is included in the packet that Craig distributed to the board. John Leutscher concurred with Duke Energies' argument that Brown County cannot regulate the noise levels because they have a conditional permit with the Town of Glenmore.

Board members discussed the problem of ambient noise in the area. Craig stated that the noise of trees, etc. is louder than the turbines. At the time he tested the noise, however, there was very little ambient noise.

Dr. Tibbetts stated that the conditional permit comes up for review at its five year anniversary this month. Audrey stated that the Town of Glenmore does have the ability, according to the language of the permit, to compel Duke Energies to address this problem at the time the permit is to be renewed.

Craig pointed out the paragraph in state statute #66 that Duke Energies used in their argument that Brown County does not have jurisdiction over them. As the rules are written, there is nothing Brown County can do to regulate existing wind farms – but a revision of the county's noise ordinance may give the county more regulatory power over the placement of wind projects. However, any municipality can adopt their own regulations that would supersede our county ordinances.

Dr. Tibbetts stated that at some point the issue of infrasound / sub-sound needs to be addressed. If and when that time comes, it would be appropriate to call on Rick James, who has done measurements at some of the homes of people affected by this sound, to give his input. Craig stated that such an ordinance would work for noise that is not emitted by wind turbines. Anything more restrictive than PSC 128 would have to go through the Wind Siting Council.



Audrey proposed completing the rest of the agenda and then come back to this issue at the end of the meeting. Joe stated that we need guidance from Corporation Counsel. Judy stated that the Corporation Counsel position is now vacant – John Leutscher left the county in April.

#### Regarding Correspondence Received:

Judy has communicated with Mark Warner, a toxicologist with the state. He provided a response to the resolution that was sent from the Board of Health via the County Board. Judy distributed a copy of the final resolution to board members as it had changed before it was approved by the County Board. The final version was not sent to the State Department of Health – Judy has forwarded it to them. Judy has not yet heard back from Mark Warner.

Judy had a phone call and letter (copies distributed to BOH members) from the St. Croix County Health and Human Services Board. The letter is a statement of support for Brown County's resolution. They have also petitioned the state for a health study for Forest County. They do not currently have a wind farm but are looking ahead to future projects that have been proposed.

Dr. Tibbetts has corresponded with people from San Diego and Denmark regarding this issue. The physician from Denmark (Maurice Johansson) agreed with Dr. Tibbetts that there is not enough awareness of this issue among physicians in either Europe or the U.S.

Judy has corresponded with Dr. Nina Pierpont regarding her interest in the resolution.

Audrey stated that it is interesting that the Brown County Board of Health is the only body that has at least raised awareness as to the need to look into the health effects of wind turbines. She read the formal request to the state for a health study regarding this issue. She stated that the board needs to raise awareness that people need to report symptoms to their doctors; and that doctors need to report those symptoms to the state Department of Health or to the Board of Health who will pass those reports on.

Dr. Tibbetts informed the board that the Capelles moved out of their home two weeks ago.

#### 5. ODOR COMPLAINTS

John stated that there have been two verified odor complaints since the last meeting. John introduced Tony Lawrence from Sanimax.

Tony stated that Sanimax is nearing the end of the capital phase of a project to improve operations. This investment included the installation of a new evaporator and two new scrubbers. The building is now sealed and the new scrubbers are running. This was a very complicated project that involved opening parts of the building to make way for this new equipment. Stacks will be raised from 90 to 130 feet. The new evaporator will also allow for increased capacity and faster processing of raw product – preventing a backup of raw material in the yard. This has been a 2.5 year project at a price of 12 million dollars.

Dr. Tibbetts said that he lives in the Sanimax area and is still smelling odors – he asked if this will be fixed. Tony said that they are going to do stack testing in conjunction with the DNR and Johnson-Diversy regarding those cooking odors. The increased height of the stacks should help, but there may also be further improvements needed with their incinerating and air-handling equipment.

Tony said that he is working with Dale Schmit and Greg, the owner of Green Bay Converting to try to resolve their concerns regarding odor at their facility. He stated that he cannot promise that there will never be odors emitted by Sanimax as they are in the business of processing a product that smells, but they will continue to do everything they can to reduce the odor emitted in the community.

Joe stated that the lost of trees due to road construction could have had some effect on the odors from the yard. Tony said that they will be replanting once the construction is completed.

Audrey thanked Tony for Sanimax's efforts.

## 7. DIRECTOR'S REPORT

Judy said that all vacant positions have been filled. Andrea Dorn is the most recent new employee – a nurse with no public health experience, but with broad nursing experience. Lisa Hodgins is the new sanitarian with experience in that position in Outagamie County. Lisa's position is 75% and may increase to 100% pending our review of this year's fee revenue. Finally, Cindy Trick is a part-time public health nurse with experience in Brown County before the merger with Green Bay.

### Communicable Disease Report:

Judy reported on four active cases of TB. One in a 69-year-old male with pulmonary TB. He is Rifampin-resistant and has kidney disease and cancer. He has provided childcare for his 2 young grandchildren who are

being treated prophylactically. Follow-up has been done with 200 healthcare providers who had been in contact with him, 6 of whom have converted.

The second case is in a 1-year-old child. Staff are providing directly-observed medications five days a week until March.

The third is a 73-year-old male who is still in isolation. He is multiple-drug-resistant and has Hepatitis C. He will be on medication for up to two years. Much intense follow-up with family members is taking place. 7 of 10 family members have converted. Staff are working with Texas Heartland due to the complexity of these cases.

The fourth is an 81-year old who will be on medications until September. Two family members have converted and are being treated.

Pertussis cases increased in April with 21 suspect and confirmed cases. There were 4 confirmed cases in March and 6 positive labs in May. The range of ages is 6 months to 37 years, including a pregnant woman and 4 babies. Many letters have gone out to schools regarding alerting parents to symptoms to watch for. The pertussis rate in Brown County is not among the highest in the state. The majority of suspect and positive cases have been immunized.

Judy distributed copies of the most recent provisional communicable disease data.

Judy stated that the county health rankings were released in April. There was not a huge change from 2011. She distributed a summary of the 2011 and 2012 results for board members to review and discussed some of the more significant factors relating to Brown County.

Judy has a meeting coming up with a Human Services committee member from De Pere.

The Facilities Plan committee is looking at possible locations for the Health Department. Judy and staff met with staff from the Planning Department regarding GIS mapping of where clients are coming from and where our staff are going to do their work. This will potentially help the Facilities Plan committee find the best location.

There are quite a few student involvements planned. One is an AHEC intern who will be working with the Environmental division; another is a third-year medical student who will spend 24 hours on a project with the nursing division; the third is a St. Norbert student who will be spending 20 hours a week during the fall and spring semesters. This student is a

psychology/sociology major who is interested in more macro-level experiences.

The preparedness annual partner update will be held on June 5<sup>th</sup> at the Tundra Lodge, 11:30 to 1:30. This year the group will look at the recent vulnerability update.

8. ALL OTHER BUSINESS AUTHORIZED BY LAW

John Paul asked Judy to report on a tattoo establishment that almost had their license pulled by the Health Department and the state. The owner however has resolved several of the issues of concern, so they have been given another chance. Staff will continue to monitor this operator closely.

9. ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for July 17<sup>th</sup>. There should be 2013 budget information ready for review at that time.

Audrey asked the board what should be the next step on the wind turbine issue. Board members discussed the issue of local ordinances being prohibited from making any rules that are more restrictive than the state's rules. Joe stated that he believes only zoning rules could be used to control wind turbine siting locally. Audrey suggested discussing this issue again at the next meeting.

MOTION: To adjourn at 7:05 PM                      Van Deurzen / Pfothenauer

MOTION CARRIED

10. PRESENTATION: COMMUNITY HEALTH IMPROVEMENT PROCESS (CHIP)

This presentation will be moved to the July meeting.

PROCEEDINGS OF THE CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, July 24, 2012

Present: B. Clancy, K. Gustman, S. King, J. Mitchell

Excused: \_\_\_\_\_

Also Present: B. Natelle, A. Nizzia, S. Goron, J. Skenadore

1. Call to order – 4:00 p.m. – K. Gustman.
2. Approval May 22, 2012 Board Minutes: J. Mitchell moved to approve the minutes of the May 22, 2012 Board meeting. S. King seconded the motion. Motion carried.
3. Correspondence: None.
4. Approval of Agenda: B. Clancy moved to approve the agenda as presented. J. Mitchell seconded the motion. Motion carried.
5. Action Item: Donations: Wayside-Morrison Lions Club presented a check for \$1,000 to be used for Hopp needs.

Eagan Family Foundation donated \$10,000 for the purchase of the Tap-It used with the students.

The Women's Club of De Pere donated \$150 toward the graduation class celebration.

Patrick Delorey donated 3 cases of facial tissues.

Smiley's-Mel's Coin, Inc. donated \$50 in memory of Richard Van Boxel.

Betsy Biebel donated numbers rulers and protractors for the students and staff.

Allan Jamir of Satellite Receivers, LTD donated \$200 for Hopp needs.

De Pere Area Men's Club donated \$250 toward the SOAR summer program and \$1,000 for Hopp needs.

St. Mary's Catholic Community donated \$200 for Hopp needs.

EZMoney Payday Loans #46042 donated \$200 from their community relations fund for Hopp needs.

Knights of Columbus, Msgr Basche Council, donated \$548.36 toward the SOAR summer program.

Biolife Plasma Services donated \$250 on behalf of Kayla Beehler.

Wayne and Judith Schaut donated \$50 in memory of their grandson Jacob's Birthday to be used to help defray costs for students in need.

Mrs. Kay Huss donated \$1,000 in memory of her husband Gary Huss.

B. Clancy moved to accept these generous donations. S. King seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, JULY 24, 2012:

6. Administrators Report:

- a. J. Skenadore reported to the Board regarding the progress of summer cleaning and projects in the building. Simplex-Grinnell has completed the testing on the fire alarms and pull stations on July 10<sup>th</sup>. The Fire Doors between the gym and hallway will have magnetic releases installed next month. The pool will be drained and cleaned on August 14<sup>th</sup>. August 16 and 17<sup>th</sup> the parking lot resurfacing will be completed.
- b. Ms. Nizzia explained SOAR began on July 2<sup>nd</sup> and was in session for three weeks. They had a carnival theme this year and on the last day had a carnival with students and their families.

Ms. Nizzia reported that the Corrigan Tractor Pull event will be held on August 4<sup>th</sup>. Staff volunteer there time to earn dollars for their classroom from the proceeds.

Ms. Nizzia reported that the high school students will not be attending Trees for Tomorrow this year, however, will be attending Central Wisconsin Environmental Station which is located and operated by UW-Stevens Point. Students will attend for 2 nights rather than the 3 nights in the past. The cost is \$75 per student which is significantly less than Trees for Tomorrow.

- c. B. Natelle reports in a conversation with the DePere Parks Director for the DePere Park and Rec Department will continue to offer warm water therapy classes at the Syble Hopp School pool beginning in the fall. This is the sixth year of this partnership and it was very successful with many community members commenting on their happiness to use the pool.
- d. The Board has set Tuesday, August 28th at 4:00 p.m. for its next meeting.
- e. A. Nizzia reported to the Board the results of the 7 hour schedule that the High School staff proposed for the 2010-2011 school year. They changed from a 6 hour to 7 hour schedule as a one-year trial only. A. Nizzia presented the evaluation of the change. The High School staff is proposing for the 2011-12 school year to provide a block-schedule for the Independent Living and Vocational Skills classes that will alternate weekly between students. The staff from these two areas will report to the Board to give monthly updates on their revised curriculum. The High School staff is also proposing to keep the 7th hour of instruction as their homerooms to work on social skills, etc.
- f. Sue Goron reported on the Early Childhood program in the Wrightstown School District. Our Early Childhood students will be blending into the new 4K program. The children previously blended into the Smart Start program which no longer exists.
- g. Mary Greenlaw, Brown County CDEB member, passed away on June 19<sup>th</sup>. Mary has served on our board for several years. Mary was a professor of education with St. Norbert College and gave her time to serve on the interview team for CDEB teachers. The Board would like to recognize all that Mary has contributed to the school. A pool tile has been ordered in her memory.

J. Mitchell moved to accept and place on file the Administrators Report. B. Clancy seconded motion. Motion carried.

- 7. Room Agreements: S. King moved to approve the Room Agreements with the Denmark, DePere, West DePere and Wrightstown school districts. J. Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, JULY 24, 2012:

8. Action Item: Resignation: B. Natelle read a letter from Sara Pyka resigning her position as teacher effective the end of the 2011-2012 school year. Ms. Pyka has accepted a position with the Menasha school district.

S. Goron read a letter from Rebecca Seuss who is resigning from her part time Early Childhood teaching position to take a full time positioning another school district.

The Board would like to thank these teachers for their service.

B. Clancy moved to accept the resignations as presented with regrets. J. Mitchell seconded the motion. Motion carried.

9. Action Item: Replacement Positions: S. Goron presented Alicia Van Boogard to fill an existing position vacated by Rebecca Suess. J. Mitchell moved to offer Ms. Van Boogard a teaching position. S. King seconded the motion. Motion carried.
10. Action Item: Replacement Positions: A. Nizzia presented Matt Vertz to fill an existing position vacated by Sara Pyka. B. Clancy moved to offer Matt Vertz a teaching position. J. Mitchell seconded the motion. Motion carried.
11. Payment of bills: J. Mitchell moved to pay the bills totaling \$91,723.74 for the period ending May 31, 2012 and \$138,360.19 for the period ending June 30, 2011. B. Clancy seconded motion. Motion carried.
12. Action Item: Parent Organization: A. Nizzia reported that the Parent Organization will be looking for another vendor to purchase nuts for the nut sale. Open House for parents and students will be held on Thursday, August 30<sup>th</sup>. B. Clancy moved to place the Parent Organization report on file. S. King seconded the motion. Motion carried.
13. Executive Session: The board will move to executive session as allowed by Wisconsin Stats 19.85 (1)(e)(f)(b) to discuss personnel. S. King moved to Executive Session and adjourn from Executive session as allowed by Wisconsin Stats 19.85 (1)(e)(f)(b) to discuss personnel. B. Clancy seconded the motion. Motion carried.
14. Action Item: Financial Report: J. Mitchell moved to receive and place on file the financial reports for the period ending May 31, 2011 and June 30, 2011. B. Clancy seconded the motion. Motion carried.
- B. Clancy moved to approve the transfer of \$2,202,342.22 from Fund 10, General Fund, to Fund 27, Special Education Fund, in accordance with Department of Public Instruction (DPI) accounting procedures. S. King seconded the motion. Motion carried.
- J. Mitchell moved to commit \$125,000 of the June 30, 2012 fund balance to be used to finance the installation of a new roof on the school building. The committed funds will be reported for this purpose as of June 30, 2012 and reported in the 2011-12 annual financial statements. S. King seconded the motion. Motion carried.
15. Adjournment: B. Clancy moved to adjourn the meeting at 4:55 p.m. J. Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, August 28, 2012

Present: B. Clancy, K. Gustman, J. Mitchell

Excused: S. King

Also Present: B. Natelle, A. Nizzia, S. Goron, M. Brick, S. Keckhaver



1. Call to order – 4:00pm p.m. – K. Gustman
2. Action Item: Approval of July 24, 2012 Board Minutes: B. Clancy moved to approve the minutes of the July 24, 2012. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. J. Mitchell seconded the motion. Motion carried.
5. Action Item: Donation: Aurora Health Care Employees Partnership Campaign donated \$235.44 on behalf of employees that designated Syble Hopp School as recipients of their donations.  
  
Green Bay Community Service Club, Inc. donated \$200 for Hopp needs.  
  
Neil and Kelli Van Lanen donated a lift/track system in memory of their son Jacob.  
  
J. Mitchell moved to accept these generous donations and continued gifts. B. Clancy seconded the motion. Motion carried.
6. Action Item: Nomination of Officers: B. Clancy moved to nominate K. Gustman as Chairperson of the CDEB. J. Mitchell seconded the Motion. Motion carried.  
  
K. Gustman moved to nominate B. Clancy as Clerk of the CDEB. J. Mitchell seconded the motion. Motion carried.
7. Action Item: Election of Officers: J. Mitchell moved to elect K. Gustman as Chairperson. B. Clancy seconded the motion. Motion carried and passed by unanimous consent.  
  
J. Mitchell moved to elect B. Clancy as Clerk of the CDEB. K. Gustman seconded the motion. Motion carried and passed by unanimous consent.
8. First Reading Revision- Staff Computer Network (5.01a)(5.01b): B. Natelle reviewed the policies with the Board and indicated that the policies will be presented at the next meeting for Board action. B. Clancy moved to receive and place on file. J. Mitchell seconded. Motion carried.
9. Action Item: Replacement position: Tabled.



PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

10. Parent Organization: A. Nizzia reported that the Parent Organization is trying something new this year and is creating a Face book account for parents. The Parent Organization will again be holding a meet & greet for new parents around the start of school. Lisa Kiley held the S.A.M.S. Annual Golf Outing this summer and donated \$4,050 proceeds for the Parent Organization. J. Mitchell moved to approve the Parent Organization report. B. Clancy seconded the motion. Motion carried.
11. Action Item: Financial Report: S. Keckhaver reported that the auditors have been in and completed the audit for the 2011-2012 school year. Adjustments have been made per the audit which has changed the dollar to be transferred from Fund 10 (General Fund) to Fund 27 (Special Education Fund). This transfer of funds is a requirement per the Department of Public Instruction financial reporting system. J. Mitchell moved to revise the transfer of funds from Fund 10 to Fund 27 to \$2,221,574.97 for the school year ending 2011-2012. B. Clancy seconded the motion. Motion carried.
12. Action Item: Milk Bids: J. Mitchell moved to approve the milk bid from Morning Glory Dairy for the 2012-2013 school year with the contingency that Morning Glory continues to supply the school with a milk cooler. B. Clancy seconded the motion. Motion carried.
13. Approval of Lunch Fees and School Fees: B. Natelle reported that the school lunch program is self-funded. In accordance with the new Federal guidelines for meal pricing, within the next 7 years the student full-priced meals need to be brought up to the Weighted Average Price. The Weighted Average Price for 2012-2013 is at \$2.46. The Weighted Average Price requirement is as follows:

Students:

Breakfast: Full-Priced	Current at .75¢	Proposed – Change to .80¢
Breakfast: Reduced	Current at .30¢	Proposed – No Change
Lunch: Full-Priced:	Current at \$2.25	Proposed – Change to \$2.35
Lunch: Reduced-Priced:	Current at 40¢	Proposed – No Change
Extra Milk	Current at .30¢	Proposed – No Change

Adults:

Lunch:	Current at \$3.10	Proposed – Change to \$3.10
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B. Clancy moved to set breakfast and lunch prices as required. J. Mitchell seconded the motion. Motion carried.

Student school fees were reviewed for the area districts and found that the Hopp fees should remain at \$15 for early childhood, primary and intermediate age students; \$25 for high school age students. J. Mitchell moved to keep the fees at \$15 and \$25 for 2010-2011 school year. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

14. Action Item: Substitute daily rate for the 2012-2013 school year: Upon review of a survey of area school district sub pay rates, B. Clancy moved to retain the sub teacher pay at \$130 per day and the sub instructional aide pay at \$68 per day for the 2012-2013 school year. J. Mitchell seconded the motion. Motion carried.

15. Administrator Report:

- a. M. Brick reported to the Board that we have had two school years with daily City Transit service in front of school. The school has used this transportation for transitioning students to their work sites and for community experiences. We encourage staff to utilize the City Transit more often.

Mrs. Brick updated the Board regarding transportation to Syble Hopp and the districts that we serve. There are bus aides that are not full-time staff who will be returning to ride the bus routes. We will continue utilize staff until additional bus aides can be hired. Mary works with Lamers Bus Lines to assign each child a seat. One child is assigned per seat, however, if two are required to sit together, boys sit with boys and girls sit with girls. Students must stay in their assigned seats. This procedure is done for the safety of the children

- b. A. Nizzia reported to the Board that the office and Jim Skenadore have been busy getting ready for staff. The next two days are scheduled staff in-service meetings. The school year brings 1 new teacher, 1 new physical therapist, 3 new instructional aides and 14 new students. Open house is scheduled for 3:30 to 4:30 on Thursday, August 30<sup>th</sup>. Staff will formalize committees and cabinets for the new school year with many programs that were started last year continuing again this year.
- c. S. Goron reported that the district programs are up and ready to go. There are no new changes to the district programs since spring. Staff has been busy getting their classroom ready.
- d. B. Natelle reported that J. Skenadore could not be at the meeting this evening, however, he has the building ready to go. Floors are waxed, carpets have been cleaned, fire alarm system and fire extinguishers inspections have taken place. The pool was drained and the impellor was not working. The dectron has an issue. The dectron helps to heat the pool. One of the exterior pool windows was shattered. H.J. Martin removed the window pane and has a new one on order. A police report has been filed.
- e. B. Natelle reported that WEA Trust insurance has a wellness program going on for our teachers. If teachers participate they will receive a \$25 gift card from WEA Trust and their name will go into a drawing for additional prizes.

B. Clancy moved to receive and place on file the Administrator report. J. Mitchell seconded. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, AUGUST 28, 2012:

16. Payment of bills: Tabled to the September meeting.
17. Executive Session: The Board will move to Executive Closed Session as allowed by Wisconsin stats 19.85 (1)(c)(f) (i) for the purpose of personnel issues. B. Clancy moved to go into Executive Closed Session as allowed by Wisconsin stats 19.85 1)(c)(f) (i) for the purpose of personnel issues. J. Mitchell seconded the motion. Motion carried.
18. Staff Request: B. Clancy moved to approve the requests as presented. J. Mitchell seconded the motion. Motion carried.
19. Adjournment: J. Mitchell moved to adjourn at 5:00 p.m. B. Clancy seconded the motion. Motion carried.

**PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE**

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, July 23, 2012 at 111 North Jefferson Street, Green Bay, Wisconsin.

**Present:** Helen Desotell, Patricia Hickey, Cathy Williquette-Lindsay, Chua Xiong, Mary Hansen and Lori Weaver

**Absent:** None

**Excused:** Darlene Marcelle, Kristy Robb and Mary Schlautman

**Others Present:** Mary Rasmussen of BCHSD

Co-Chairperson Helen Desotell called the meeting to order at 8:33 a.m. with roll call. A quorum was present.

**MODIFICATION/APPROVAL OF AGENDA**

**MOTION:** Ms. Williquette-Lindsay moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

**MODIFICATION/APPROVAL OF MINUTES**

**MOTION:** Ms. Hickey moved to approve the May 21, 2012 minutes as mailed. Ms. Williquette-Lindsay seconded. Motion carried unanimously.

**GENERAL UPDATES**

**Family Care Update** -- Ms. Weaver addressed Rolf Hanson's latest NEW FC Report to the Northeast Wisconsin Region. She pointed out key messages in the report, namely that Brown County has made the decision to rollout into Family Care no sooner than January of 2014. The Department of Health Services (DHS) is committed to the current funding for NEW FC. According to DHS, Family Care is cost effective and should be able to save money compared to IRIS and the Legacy Waiver programs. Ms. Hickey found it interesting that DHS is still looking at Sustainability Documents when to her knowledge the overwhelming public opinion is against them.

**COP High Cost Funds** -- Ms. Weaver said we now have \$20,350 remaining from the original \$50,000 allotment. We share this money among the COP, CIP and CLTS units.

**Significant Proportions** -- Ms. Weaver said we are just shy of the 57% elderly requirement, mostly due to attrition. We are working on putting more elderly on service from the waiting list. In the last month there have been 39 new cases assigned to workers. We are also still taking nursing home relocation and diversion cases as they arise. Finding placements in CBRF facilities can be challenging.

**PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – July 23, 2012**

**CIP Update** – Ms. Hansen said the CIP workers are being assigned 15-20 people from the waiting list. Attrition isn't a big factor among the DD population. We have identified 10 or 12 people who will no longer meet waiver eligibility due to the decision tree changing on the new functional screen.

**New Staff** – Ms. Weaver said interviews have begun for one full-time and five temporary case managers (four COP, one CIP) to help reduce the waiting list.

**MOTION:** Ms. Hickey moved to approve the update reports and place them on file. Ms. Xiong seconded. Motion carried unanimously.

**CLOSED SESSION**

Ms. Desotell read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

**MOTION:** Ms. Hickey moved to go into closed session. Ms. Xiong seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Williquette-Lindsay, Aye, Ms. Xiong, Aye. Motion carried.

**MOTION:** Ms. Williquette-Lindsay moved to go back into regular open session. Ms. Xiong seconded. Ms. Desotell conducted a roll call vote. Ms. Hickey, Aye, Ms. Williquette-Lindsay, Aye, Ms. Xiong, Aye. Motion carried.

**During the closed session the Committee made the following decisions:**

7A) – 7B) CBRF variance requests for placement at Walnut Grove (two)

**MOTION:** Ms. Williquette-Lindsay moved to approve the requests. Ms. Hickey seconded. Motion carried unanimously.

7C) – 7F) CBRF variance requests for placements at Anna's House, Bornemann and Harmony of Green Bay CBRF facilities – information only – no vote required.

**MOTION:** Ms. Williquette-Lindsay moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 8:46 a.m.

Respectfully submitted,  
Mary Rasmussen

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## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 12, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy, Susan Hyland,  
JoAnn Grashberger

**Excused:** Paula Landrie

**Also**

**Present:** Brian Shoup, Executive Director  
Kevin Lunog, Behavioral Health Services Manager  
Tim Schmitt, Finance Manager  
Mary Johnson, Hospital & Nursing Home Administrator

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1. **Call Meeting to Order:**  
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**  
GRASCHBERGER/ANDREWS moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of June 14, 2012 Human Services Board Meeting:**  
HUXFORD/SMITS moved to approve the minutes dated June 14, 2012.  
The motion was passed unanimously.
4. **Action to support filling the budgeted part-time psychiatrist position**
  - County Board Member Clancy has asked for an agenda last month to show the board's support in filling the position.
  - Proposed motion: Move to support the filling of the budgeted half-time psychiatrist position in the Mental Health Clinic with a psychiatrist or the financial equivalent of a nurse prescriber with psychiatric experience.
  - Shoup noted that recruiting for psychiatrists is difficult so allowing the flexibility of an Advanced Practice Nurse Prescriber (APNP) would be helpful.

Q: Citizen Board Member Smits asked if there are many functions that can only be done by a psychiatrist.

A: Lunog stated that APNPs can perform the same duties as a psychiatrist.

Chairman Lund asked for a motion to approve.

ANDREWS/SMITS moved to approve.

The motion was passed unanimously.

## 5. Executive Director's Report

### Introduction of new Director of Community Programs-Jeremy Kral

- Executive Director Shoup introduced Jeremy Kral to the board. Mr. Kral started his employment on July 2<sup>nd</sup> and spent much of his first week in orientation to Human Services operations.
- Kral told the board of his background including his past three years and the Director of Human Services at Marquette County. Before that, Kral was a long term care support manager. He thanked the board for the opportunity.

### Family Care Update

- The Human Services directors within the NEW Family Care district met with Rep. John Nygren earlier this month regarding concerns about crisis services for clients in residential placements made by Family Care organizations. Statewide, this has become a problem and county human services agencies have frequently incurred costs when these clients have come through their emergency services. The directors discussed with Rep. Nygren the possibility of legislative relief along with other possible strategies that could be implemented prior to the roll-out of Family Care in Northeast Wisconsin.
- A follow-up meeting with Rolf Hanson, CEO of NEW Family Care, is also scheduled. Mr. Hanson is sensitive to this problem and is proposing some additional strategies to mitigate these concerns.
- Shoup noted that it is important we look for a local solution as well as a state-wide solution. It is in our interest to push this issue as we have some leverage on this that will not last, being that we haven't passed the required second resolution that the county board has to undertake.
- Kral added that the reason behind the increase is the decompensation of folks. A lot of the county expertise is lost in the transition. Also, there is a misalignment of incentives. The family care district has the responsibility to provide services but the county has a fiscal liability when a person is in a psychiatric institute. The county lacks the resources to move them out while family care lacks the incentive.
- Johnson added that we have had other counties admit family care patients into our psych hospital who have had to be disenrolled and it has been a frustrated issue.
- Shoup stated that Jill Rowland, our vendor contracts manager, attempts to get out a financial liability agreement anytime another county places someone in a brown county facility or when a contract is executed.

### LEAN Activity

- A two-day LEAN event was conducted in June to streamline the annual vendor contracting process. The Department of Health Services area administrator, Chris Craggs, was invited to participate as was Rolf Hanson. Both appreciated their first experience with LEAN methodology.
- Additional LEAN events slated for the next several months include:

- General streamlining and efficiencies within the Bay Lake Economic Assistance Consortium. This will involve five county human services agencies. We are currently at 900 caseloads per ES worker.
- Streamlining the billing process for Comprehensive Community Support (CCS).
- Efficiencies processing the accounts receivable activities within Community Programs.
- Shortening the entire emergency detention process and building in greater client sensitivity. This will integrate "Walk-through" process improvement methodology with LEAN and involve participants from Human Services, the Sheriff's Department and other law enforcement, an area hospital, and the Crisis Center. The "walk-through" technique is where a staff member plays the role of the client and goes through the entire process. Some feedback from a recent walk-through was that the person who played the client role was frustrated at how many times he had to tell his story. The feedback received allows for changes to streamline and to make it a more humane process.

Chairman Lund stated that technology in the future will help alleviate some of these issues and it would be helpful to work with our IS department to explore possibilities.

- Shoup agreed and stated that it would be very helpful to do assessments right at the CTC to save time but there would be a higher cost for the Crisis Center to mobilize out there.

Citizen board member Grashberger added that Bellin just rolled out a software entitled "Epic" which was implemented due to a patient who had to repeatedly tell her story every time she went to the ER or a doctor.

#### 2013 Budget proposal

- Human Services management will be presenting its proposed 2013 budget at the August HS Board meeting. Shoup indicated that it will likely include additional child protection positions, a quality improvement/Electronic Records System position, and additional limited-term case managers in the long term care units (to prepare for Family Care implementation). At the same time, there will be accompanying spending reductions in a variety of areas.

Citizen board member Andrews stated that it would be helpful to know what programs are being affected by which positions and which programs, in turn, are absolutely needed.

- Shoup stated that the program initiative forms submitted to the county board do not always have the policy thrusts included. We will make sure to show the board what enabled us to make investments for new positions and show where



our reductions were that was tied to the increases. He also added that not all position changes are due to programs, citing the charge nurse reorganization in 2011. We will make a narrative to the board in terms of presentation.

Chairman Lund added it would be helpful to show where the funding comes from for each position.

ANDREWS/GRASCHBERGER moved to receive and place on file.  
Motion was carried unanimously.

**6. Financial Report**

- Schmitt reported financials through May. We are ahead of the budget in Community Programs. For the Community Treatment Center, we are slightly up in expenses but we are close to budget. There were a lower number of days in the hospital than budgeted but it is still early in the year.
- Johnson added that the hospital census has come up in the last six weeks.

Q: Chairman Lund asked if it was due to the extreme heat.

A: Johnson stated it definitely could be a part of it.

- Johnson also stated the nursing home has been full for a while with no vacancies.

Q: Chairman Lund asked about the status of "one to ones" in the nursing home.

A: Johnson stated it has been much better than it used to be. They are seen more for fall risks, not aggression.

ANDREWS/HYLAND moved to receive and place on file.  
Motion was carried unanimously

**7. Community Treatment Center Statistical Update:**

Please refer to the packet which includes this information.

**8. Contract Update:**

Please refer to the packet which includes this information.

**9. Other Matters:**

Andrews applauded the use of color in graphs sent out this month.

Next Meeting: Thursday, August 9, 2012  
5:15 p.m. – Sophie Beaumont Building, Board Room A

**10. Adjourn Business Meeting:**

ANDREWS/SMITS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:05 p.m.

Respectfully Submitted,

Brown County Human Services Board  
Meeting Minutes from June 14, 2012

Kara Navin  
Recording Secretary

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 16, 2012 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy, Paula Laundrie

**Excused:** JoAnn Grashberger, Susan Hyland

**Also**

**Present:** Brian Shoup, Executive Director  
Jeremy Kral, Director of Community Programs  
Tim Schmitt, Finance Manager  
Kevin Lunog, Behavioral Health Services Manager  
Ian Agar, Long Term Care Manager  
Jim Hermans, Child Protection/Juvenile Justice Manager  
Jill Rowland, Contract and Provider Relations Manager  
Kathy DeNiel, Director of Nursing-Bayshore Village  
Ray Marcus, Director of Nursing-Nicolet  
Kim Mottl, Accountant Supervisor  
Sue Katz, Accountant  
Brown County Supervisor Dan Robinson

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1. **Call Meeting to Order:**  
The meeting was called to order by Chair Tom Lund at 5:17 pm.
2. **Approve/Modify Agenda:**  
ANDREWS/SMITS moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of July 12, 2012 Human Services Board Meeting:**  
CLANCY/ANDREWS moved to approve the minutes dated July 12, 2012.  
The motion was passed unanimously.
4. **Executive Director's Report**

Executive Director Shoup gave a brief director's report to allow adequate time for the review and action on the proposed 2013 budget. Handouts of report were distributed.

Psychiatrist Recruitment

- We have verbal acceptance from a candidate for the vacant full-time inpatient psychiatrist position. The candidate is currently employed by an outpatient mental health clinic in Central Wisconsin, but prefers inpatient treatment settings. We believe his profile, professional preferences, and community interests would make for a good fit with the CTC.

#### Child Abuse/Neglect Reports

- Although the graph in the Board Member packets shows the trend through June on reports we have received on child abuse and neglect, the July data was not available until this week. July shows a 25% increase over the same month in 2011, so the trend of increased abuse and neglect reports from the community continues.

#### Preparation for Family Care

- We have recruited five temporary case managers in long term care to assist in reducing our COP and CIP wait lists (currently at around 700). Enrolling all eligible clients into CIP and COP prior to Family Care start-up is a critical step in managing our costs. This will be a focus of our long term care staff between now and January, 2014.

Q: Citizen Board Member Clancy asked if we do not get our waitlist down, would we be responsible to take care of the clients before they go into family care.

A: Shoup stated that the clients who would not be a part of CIP or COP at the start of family care would be our liability and levy dollars will need to be used for their care. Kral added that the major barrier is that once you start family care, the state gives you a schedule for the next three years to reduce the waiting list and until clients come off that list, you need to use levy dollars for any emergent need. It is best for the client and the county to get needs met earlier using family care dollars.

Q: Citizen Board Member Huxford asked if there is a cost of the clients being enrolled early.

A: Kral stated not to the county directly. The county commits to paying a prorated portion for what we currently give to waivers.

Q: Citizen Board Member Andrews asked if we would still have a secondary waitlist.

A: Kral stated that because of changes being made, he would want to get clarification from the state before answering that.

#### Dementia and Inpatient Mental Health Treatment

- A recent WI Appellate Court has ruled that persons with dementia or other organic brain pathology cannot be admitted to inpatient mental health facilities. This is a key matter of considerable concern to county human service agencies and especially to psychiatric hospitals such as the CTC. Shoup recently attended a hearing on the matter held by the WI Legislative Council. Testimony from a variety of experts and advocacy groups was given and there is a great variance of opinion and solutions.

Q: Chair Lund asked if these clients are placed in a nursing home.

A: Shoup answered that these are people who present a danger to themselves or others and present serious behavioral problems. Sometimes they can be managed in a nursing home.

Q: Chair Lund asked if where they go in those situations where a nursing home cannot handle them.

A: Shoup stated that is the question. That is why the Legislative Council is studying this.

- Shoup stated the best testimony given was from a nurse who was there to advocate for a model called the B Attitudes, which focuses on managing behavior without psychiatric drugs which can be harmful to elderly demented patients. The model's position is to let the needs of the patients drive the regimen. If a patient wants to eat at two a.m. or has a sleeping schedule different from the norm, you find a way to allow that. DeNiel added that they call it a "culture change" and allow their residents to shower, eat and sleep whenever they want at the nursing home. The atmosphere in the new building has decreased the behavior issues by at least 50%.

Paula Landrie entered meeting at 5:33 p.m.

ANDREWS/HUXFORD moved to receive and place on file.  
Motion was carried unanimously.

#### **5. Financial Report**

- Schmitt reported financials through June. For Community Programs we are showing a favorable budget of 1 million dollars due to lower expenses in the children and family units as well as improvement in the Long Term Care unit with higher revenue to expense ratio due to state funding. For the Community Treatment Center, we are showing a favorable budget of \$189,000 as a result of managing expenses below budgeted levels. Our revenue is lower year-to-date due to lower census in the hospital and contracted services are higher due to filling open positions with contracted help.

Q: Citizen Board Member Clancy asked how much in the black we are overall.

A: Schmitt stated that year-to-date, we are at about a million dollars but our budget is big and can fluctuate based on census and acuity of clients.

ANDREWS/LAUNDRIE moved to receive and place on file.  
Motion was carried unanimously

#### **6. Discussion/Possible Action for Combination of Human Services Board and Committee. (Requested by Chairman Tom Lund)**

- Minutes from the Human Services Committee meeting were passed out, which included a discussion about the merging of the two groups.
- Supervisor Dan Robinson from District 19 approached board and stated he would like to explore this idea. He stated merging the board and committee would make things more efficient to staff since there is similar information given at both meetings and it would be good for deliberation purposes at committee level to have a mix of county board and members from the public. It would also clear up some of the confusion of the roles of both groups as there is some confusion statutorily. Robinson stated that the interim Corporation Counsel stated that in order for this to happen, the Human Services Committee would have to be dissolved and the Board

would have to be recreated with more county board of supervisors. At least 1/3 but not more than 2/3 would have to be elected county board of supervisors.

- Robinson stated that there was a concern brought up at the Committee meeting about non-elected folks having decision-making over the spending of taxpayer money. The reality is that those decisions are made at the full county board level either way. Robinson's next step would be to approach the Corporation Counsel, depending on this discussion.

Q: Citizen Board Member Laundrie asked if there is a standard time the committee meets currently.

A: Robinson stated they meet the fourth Wednesday of the month at 6 pm but that is negotiable depending on the committee agreement.

Q: Citizen Board Member Clancy stated that we did try to do this 15 years ago but were told that the Board could not vote but the Committee could and it was illegal for citizens to vote.

A: Shoup stated that Supervisor Robinson would be proposing a merger but it would be a Human Services Board. Statute Ch. 51 states that Human Services is to be governed by a board and legislature required there to be citizen members who were to be consumer representatives.

Q: Citizen Board Member Andrews stated that we owe our committee structure to a former county executive who wanted to make sure that all county business was not being handled in one night. Andrews asked the structure of the boards in those counties that have combined.

A: Shoup stated that Ch. 59 allows for a county board to create a committee for any purpose it chooses. Currently, the HS Board has the first pass at the budget and the HS Committee level reviews it after the County Executive. Shoup added that he has looked at what other larger counties are doing and most counties in the state have only a Human Services Board as an oversight entity.

Citizen Board Member Laundrie stated that the Board serves as a filtering system for recommendations to the Committee. She said a lot of initial discussions happens here and fears that the discussion could be eliminated if the group got too big.

Citizen Board Member Huxford stated that our board is comprised of political nominees with experience in Human Services and with the varied experience, are able to make recommendations and suggestions. We have shown ways that we can save money and he would hate to see that all handed to elected officials who don't necessary have the experience.

Citizen Board Member Smits stated that she would hate to lose the board in interest of money or time as we might be doing a disservice to those who need our human services.

Citizen Board Member Laundrie stated that this is the first time in the past three years that we have had as much stability as a body and when we come together, we work, listen and make recommendations. It takes a lot of time to build cohesiveness in a group.

County Board Member Clancy stated that the positive outlook on this would be that we could influence the Human Services Committee and give them backing with different initiatives. Also, when the budget goes to the county board, the desire to cut the HS budget would be nullified.

Chairman Lund stated that the Human Services budget has not be slashed at the County Board in recent years. Pat Evans is committed to Human Services and has done a good job at making sure that issues stay at the forefront. Lund added that at this board, we have gone over every aspect of Human Services and we have a good handle on the whole, complicated system. Being a board that is not as influenced by the county board is unique in that we have had the chance to do more research and we would hate to lose all that information. If they do combine, we should not just be looking at dollars but look at all aspects and learn how Human Services works. As a board, we look much more in depth with issues and also, the staff have an opportunity to come to this board and do public speaking.

Citizen Board Member Smits stated that the information we get is so important in making an informed decision.

Citizen Board Member Andrews agreed with Chairman Lund stating that she was able to understand the budget more this time after learning so much over the last year.

- Supervisor Robinson stated that everyone has valid concerns and that although the majority is not in favor of the merge, they are in favor of exploring it more. He stated that a lot of benefits from this body would not have to go away. There could be the same kind of discussion, continuity and exploration of policy development issues. The goal tonight was to bring the idea up. Efficiency is not the major reason; we need to have citizen input on all levels of government.

HUXFORD/ANDREWS moved to refer this to next month's meeting.  
Motion was carried unanimously

## **7. Review & Approval of Proposed 2013 Budget**

- Shoup stated that the cover letter in the budget packet has bullet points which show where we are going. Shoup stated that the County Executive has often expressed that he sees Human Services as a part of the quality of life agenda that he was elected to advance and that it is tied to economic development. If we want to have a safe, beautiful, robust way of life in Brown County, these are the services that have to be maintained. That said, he has been very directive in wanting us to be innovative and improve our cost effectiveness. Last year through the studies we did and our leadership, we were able to find 1.8 million dollars in levy savings. For 2013, the Executive set a levy reduction goal of 1.2 million dollars for Human Services. HS Management was able to achieve \$900,000 in levy savings in the proposed budget. Executive Streckenbach understands the difficulty in achieving further cuts and is satisfied with the \$900,000 figure.

### Adult Behavioral Health Unit – Kevin Lunog

- Lunog stated we are focused on the least restrictive placement principle. We are looking at implementing an Integrated Dual Disorders Treatment (IDDT) program which will increase the level of treatment for clients and also be more cost effective. We conduct group therapy that focuses on helping people meet practical basic needs. Also, we are trying to get high cost clients who are in institutions be discharged quickly.

- Shoup added that we are proposing to cover \$400,000 a year of high cost care from a \$2 million dollar high cost care fund, rather than using operational income. We will want to maintain that special fund to cover these costs and not let it get too low. Each year we would budget for a contribution to that fund to maintain it at a level between \$1,000,000 and \$2,000,000.

#### Children & Family Services Unit – Jim Hermans

- Hermans stated that our strategy is to keep children and families together and safe whenever possible, thus reducing out of home placements when appropriate. Because of these efforts, we have been able to make significant cuts in our budget. We do have some investments we feel can be offset by our cuts. We have a 30% increase over last year in referrals of child abuse and neglect. Despite the new positions last year, we are proposing three added social worker positions to help us with that increase. For shelter care, we have received an additional requirement from the state in regards to child supervision which means we need to invest in two additional positions.

Q: Citizen Board Member Laundrie asked what the request for the state was.

A: Hermans stated the requirement given was to increase our observation and time with youth during the waking hours and not to have any other responsibilities during that time. We also have some electronic security additions that will give us extra coverage of kids.

- Shoup added that our shelter care facility consist of 20 beds, which is the largest license we can get. Shelter Care diverts kids from juvenile detention and is a mix of ages 8-17. It is a difficult situation to manage and these kids are sent to us from court order. We have only had one supervisor there and since he cannot be there 24/7, one investment we are making is a second supervisory position since children are highly at risk in that facility.
- Hermans added that we are asking our staff to do as much as possible in delivery of core service themselves to allow for less reliance on purchase of service in the community. We have cut \$150,000 in our state corrections budget for next year as we are putting in place a local alternative to state corrections for those kids that the juvenile court sees fit to place there. This will result in less expenditure at the Lincoln Hills facility which will save us money and provide better outcomes.

#### Economic Support – Jeremy Kral

- Kral identified that the state audited the home energy assistance program which has been contracted out to a vendor. Due to the vendor's performance issues, we would run this program directly out of our Economic Services area. This would entail adding four line staff positions as well as a new supervisor position to supervise those energy assistance workers and some ES workers as well. State dollars for the program will virtually cover the expense of those five positions and will help provide supervision across other programs. Shoup indicated that this is being added to the budget only as a contingency.



Long Term Care Unit – Ian Agar

- Agar stated that the major thrust in our efforts is to prepare for Family Care. In order to reduce the waitlists, we will employ 5 LTEs. This is the most efficient way that we can approach family care to maximize revenue and reduce costs. Post-family care, we will have a certain percentage of COP dollars that will remain with the county which is mostly for mental health so we will need to retain capacity to coordinate those dollars. And we will also continue to have Adult Protection Services, Children's Waiver services and our Birth to Three program.

Community Treatment Center (Bayshore) – Kathy DeNiel

- DeNiel stated that their 63 bed nursing home has stayed full and they are working off a waiting list with an average wait time to get in being about a year. Successes last year included turning house manager positions into supervisors which was able to eliminate 4 house managers. Also, we have been revamping policies with the bargaining law changes. There are not many changes for next year. We have looked at the possibility of creating a Community Based Residential Facility (CBRF) in one of the wings but it would not be profitable at this time.

Community Treatment Center (Nicolet) – Ray Harcus

- Harcus stated that their 37 bed facility handles situations that cannot be handled in the community when patients are unsafe to themselves and others. We are responsible to provide services under Chapter 51. Our goals include assessment and stabilization of clients. We coordinate with various agencies including the courts and community programs. Once the client is stabilized, we are able to discharge them into outpatient and ensure the continuation and follow-up of care.

Q: Citizen Board Member Huxford stated that we have discussed doing direct emergency detentions and not taking them through the long process and was wondering where that is at.

A: Shoup stated that we are looking at two initiatives. One is the possibility of building a diversion unit which we are not fully comfortable at budgeting in 2013 for. The second is looking at doing triage right at the CTC instead of downtown at the Crisis Center.

Additional Budget Initiatives

- Jill Rowland, Provider Relations Manager, stated that residential facility rates will be increased in 2013 for the frail elderly. This is to meet market demands.

Q: Citizen Board Member Laundrie asked if Rolf Hanson was still involved with family care.

A: Shoup said yes, that the state has continued to give extensions of the planning grant. Andrews added that Mr. Hanson goes above and beyond to keep this going and is very passionate about what he does.

Q: Chairman Lund asked that as far as equipment goes, are we only asking for a couple vehicles and some needed CTC equipment.

A: Tim stated we have budgeted for a lift van as well as a replacement of an automobile that was demolished in an accident.

ANDREWS/LAUNDRIE motion to approve the proposed 2013 HS budget.  
Motion was carried unanimously.

**8. Statistical Reports:**

Please refer to the packet which includes this information.

**9. Approval for New Non-Continuous Vendor:**

Please refer to the packet which includes this information.

**10. Request for New Vendor Contract:**

Please refer to the packet which includes this information.

**11. Other Matters:**

Laundrie stated that the initiative of doing more counseling to keep families together versus foster care is very important. Home is home to these kids and doing some in-depth family counseling is a great idea.

Next Meeting: Thursday, September 13, 2012  
5:15 p.m. – Sophie Beaumont Building, Board Room A

**12. Adjourn Business Meeting:**

HUXFORD/SMITS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:58 p.m.

Respectfully Submitted,

Kara Navin  
Recording Secretary

## Northeast Wisconsin Family Care

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### BOARD OF DIRECTOR MEETING MINUTES

Friday, July 13, 2012  
9:00 a.m. – 11:22 a.m.

#### BOARD MEMBERS

Carole Andrews  
Carolyn Barke  
Mary Derginer  
Marshal Giese  
Kathy Just  
Julie Kudick  
Mark Moeller  
Janice Swoboda  
Tony Waupochick

#### NEW FC

Rolf Hanson  
Debbie Peterson

#### Others

Barb Larson-Herber, Shawano County  
Representative Serving as Fiscal Agent  
for NEW FC Planning Grant  
Andy Phillips

#### 1. **CALL TO ORDER**

The meeting was called to order at 9:06 a.m.

#### 2. **CONFIRMATION OF PROPER POSTING**

Debbie Peterson verified that copies were sent to each of the seven county offices for posting in their regular meeting notice area and the *Green Bay Press Gazette*. It is also posted on our website: [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com)

#### 3. **CONFIRM AGENDA**

Motion by Carole Andrews supported by Janice Swoboda to approve the agenda after moving items 11, 12, and 13 after item No. 5—all aye—motion carried

#### 4. **REVIEW AND APPROVE MEETING MINUTES**

Motion by Carole Andrews supported by Carolyn Barke to approve the June 8, 2012 meeting minutes—all aye—motion carried

#### 5. **PUBLIC COMMENT**

Devin Christianson, Brown County ADRC Director, was introduced.

#### 11. **CEO REPORT**

The CEO Report was distributed in the Board packet. A CEO Report to the Community is posted on the CEO tab of our web page at [www.northeastwisconsinfamilycare.com](http://www.northeastwisconsinfamilycare.com) and on Base Camp for the Directors and Long Term Care Managers

#### 12. **FISCAL AGENT REPORT**

The Fiscal Agent Report was presented by Barb Larson-Herber

#### 13. **ANNOUNCEMENTS**

- Guy Gooding has resigned his Board position.
- Family Care 101 for area Legislators is scheduled for August 17<sup>th</sup>.

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*Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.*

## Northeast Wisconsin Family Care

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- Board of Director and Policy Governance training has been scheduled for September 7 and October 29. The Board will also hold Board meetings on those days if warranted.
  - The Board of Director's next scheduled Board meeting will be September 7<sup>th</sup> (there will not be a meeting on August 10<sup>th</sup> unless something urgent arises).
6. **CLOSED SESSION**  
The Board did not go into closed session.
7. **RECONVENE IN OPEN SESSION**  
N.A. – see item No. 6
8. **BYLAWS/IMPLEMENTATION OF NEW POLICIES**  
This will be revisited upon completion of Policy Governance training. Motion by Janice Swoboda supported by Carole Andrews to prepare a packet for Oconto County to assist them in expectations for appointing their Board position—all ayes—motion carried.
9. **BOARD OFFICERS**  
Motion by Tony Waupoichick supported by Janice Swoboda to nominate Julie Kudick for the Vice-Chair position. Motion by Janice Swoboda supported by Carolyn Barke to close nominations and cast unanimous ballot for Julie Kudick—all aye—motion carried.
10. **BOARD AUTHORIZATION**  
Andy Phillips will develop a policy addressing Board Member actions not authorized by the Board and bring it before the Board as an agenda item.
14. **ADJOURN**  
Motion by Marshal Giese supported by Carole Andrews to adjourn at 11:22 a.m. – all ayes – motion carried

<p>These minutes are respectfully submitted by Debbie Peterson, Administrative Assistant, and have <b>NOT BEEN APPROVED</b> by the Northeast Wisconsin Family Care Board of Directors</p>
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**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Monday, August 13, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, John Walschinski, Jim Haskins, Ed Koslowski, Duane Pierce, Delores Pierce, Rosemary Desisles, Donald Bettine, Jerry Polus, John Maino

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**\*\*Running Total of Veterans' Certificates: 1264**

**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

**2. Invocation by Jim Haskins.**

**3. Approve/Modify Agenda.**

**A MOTION WAS MADE BY JOHN MAINO, SECONDED BY JIM HASKINS TO APPROVE.  
VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of July 17, 2012.**

**A MOTION WAS MADE BY DONALD BETTINE, SECONDED BY DUANE PIERCE TO  
APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**5. OK to pay bills.**

Polus presented a bill in the amount of \$214.56 for water bottles that had been ordered to be sold in the company store.

**MOTION MADE BY DONALD BETTINE, SECONDED BY ROSEMARY DESISLES TO  
PAY THE BILL FOR THE WATER BOTTLES IN THE AMOUNT OF \$214.65. VOTE  
TAKEN. MOTION CARRIED UNANIMOUSLY**

**6. Discussion regarding Military Appreciation Day at Brown County Fair.**

CVSO Jerry Polus reported that he had just had a meeting at the Fair with Becky Murkley and Ron Van Dyck to go over the final details for the Military Appreciation Day. He stated that the tent will be quite large and will be set up adjacent to the stage. He shared a diagram of the layout of the tent and stated that all of the flags will be displayed outside the entrance of the tent. There will be a table set up for people to sign up for veterans certificates and this will be handled by Rosemary Desisles and Delores Pierce. There will also be a table to register for door prizes and this will be handled by Duane Pierce and Jim Haskins and it will be noted that people must be present to win. The tables for the different groups will be set up around the edges of the tent. Polus also stated that he has confirmed that Schneider's Ride With Pride truck will be there along with the Vet Center vehicle and these will be displayed outside. Polus advised people to start arriving around 11:00 a.m. to get their displays set up. He also stated that there will be a table set up to sell water bottles, tee shirts, mugs and stickers.

Polus continued that the band will be arriving in Green Bay Friday evening. They will meet Bernie Erickson at the Lambeau Field Atrium on Saturday morning at 10:00 a.m. for their tour and lunch at Curly's Pub. The band will then arrive at the Fair about 5:00 p.m. to set up and this should take them about 20 – 30 minutes. Door prizes will be

handed out between 6:15 and 6:30 p.m. John Maino will take over after the door prize distribution and the colors will then be posted by Rolling Thunder and one of their members will sing the National Anthem. Maino will then give a welcome and introduce County Executive Troy Streckenbach who will speak and then Bernie Erickson will be introduced and speak briefly. Following that, Rolling Thunder will hold their table ceremony. The band will follow and will perform for 90 minutes. Polus noted that the band will perform again on Sunday from 4:00 – 5:30 p.m.

Polus stated that about 650 tickets have been distributed and there has been good PR work and he greatly appreciated the efforts of this Subcommittee in getting the word out. Erickson will do a radio spot with John Maino on WIXX sometime during the week.

Donald Bettine stated that the VFW Brown County Council has had this event advertised on their website several times over the last several weeks.

**7. Report from CVSO Jerry Polus re: company store and current inventory.**

Polus stated that sales of products in the company store have been going well.

Polus also reported that they will be having a meeting with the VA in Milwaukee on August 14 regarding Veterans Court. He stated that they have finally hired a new Veterans Justice Outreach Coordinator which is a key position for the Veterans Court team. Polus stated that there are currently five veterans in court and they will be adding six to eight more soon.

**8. Report from Committee Members Present (Bettine, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).**

-Donald Bettine – no report.

-Rosemary Desisles – no report.

-Jim Haskins – reported that an event was held at Miller Park on August 11 called Field of Honor: A Salute to the Greatest Generation. Over one thousand WWII vets were invited and the event featured the world premier of the Stars and Stripes Honor Flight documentary film. Haskins also stated that Daddy D Productions is currently doing a Salute to Veterans show in August and September.

-John Maino – reported that he is continuing to work on the City Stadium Run for Veterans which will be held on September 8. All proceeds will go to the Wounded Warriors Athletic Fund. The 5K run/walk starts at Green Bay East High School at 8:00 a.m.

-Duane Pierce – reported that the annual Nichole Frye ride by Rolling Thunder will be held on August 25 out of Lena.

-John Walschinski – reported that his design for the Veterans Memorial in Howard had been selected as the design that was turned over to the architects. He shared a picture with the Subcommittee and stated that he has also been asked to join the ad hoc committee working on this project. The goal is to break ground by Veterans Days.

-Bernie Erickson – reported that his mother in law recently passed away and the Navy Honor Guard was at the funeral as she was a WW II Veteran. He stated that this was one of the nicest military presentations he has seen.

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9. **Such other Matters as Authorized by Law.** None.

10. **Adjourn.**

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO  
ADJOURN AT 5:30 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 18, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Rosemary Desisles, Jim Haskins, Duane Pierce, Donald Bettine, Jerry Polus, John Walschinski

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**\*\*Running Total of Veterans' Certificates: 1383**

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**1. Call Meeting to Order.**

The meeting was called to order by CVSO Jerry Polus at 5:30 p.m.

**2. Invocation by Jim Haskins.**

**3. Approve/Modify Agenda.**

**A MOTION WAS MADE BY DONALD BETTINE, SECONDED BY JIM HASKINS TO APPROVE THE AGENDA. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of August 31, 2012.**

**A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY DONALD BETTINE TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

**5. OK to pay bills.**

No bills to pay.

**6. Evaluation of Military Appreciation Day at Brown County Fair.**

CVSO Jerry Polus asked for feedback on the Military Appreciation Day held at the Brown County Fair in August. He felt this was the best event they have had and attendance was estimated at 200 – 250. In addition, 118 new veterans' certificates were requested. Suggestions Polus had received following the event included identifying veterans with colored wristbands, however, after discussing this it was decided that this would not have much merit. Duane Pierce reported that one of the admission gates was not aware that it was Military Appreciation Day; however, this was a simple understanding that was cleared up right away.

Polus felt one of the things that should be considered for next year is having some sort of banner identifying the tent and the event that would be visible from the midway. He got the banner they had used previously from his office and noted that there was a spelling error on the banner. John Walschinski took the banner home with him and stated that he would work on getting the spelling error fixed so the banner could be used next year. The other thing Polus would like to look into for next year is some sort of table covering for the tables staffed by his office.

Jim Haskins was upset that despite his personal pre-Fair visits to area television stations, none of them showed up at the event. He sent a letter to the stations that he shared with the Subcommittee. He stated that he did receive a response to his letter from Fox 11 who stated they were not trying to snub veterans in any way but they could not cover every event that takes place, although they would add it to their list for next year.



John Walschinski attended the event and said when people were signing up for certificates the placement of the flags at the entrance to the tent seemed to interfere a little bit with people getting to the table and they will look at this a little more closely next year.

Duane Pierce reported that he circulated through the attendees and the feedback he received was very positive and veterans really liked the displays and the band and would like to see the same thing next year. He also stated that Ed Koslowski will be having a follow-up meeting and Pierce will report back to this Subcommittee after that meeting is held. He did hear several comments that the adjacent band that played during the day was a little bit too loud and perhaps next year the tent could be a little further away from the stage. Pierce also said the table service was well received and he will ask Rolling Thunder to come back next year.

Polus felt the layout of the tent worked very well and the joint effort with the Meet and Greet Group also worked very well. He thanked the Subcommittee for their hard work in making this event such a success and he also thanked the Fair Board for including the event in their advertising and for all the other help they provided.

#### **7. Promoting Veterans' Day among employers and businesses.**

Polus provided the list of area businesses that offer special discounts and deals in honor of Veterans' Day so that members could confirm the deals and discounts prior to Veterans' Day. Polus continued that the Veterans' Day Ceremony at the Brown County Arena will be held on Sunday, November 11, 2012 at 10:30 a.m. Further the ceremony at the Duck Creek VFW will be held on Friday, November 9. The ceremony at the Yacht Club is scheduled for Saturday, November 10.

The next meeting of this Subcommittee will be held on the regular date of Tuesday, October 16, 2012, but the November meeting will be held on Wednesday, November 7, 2012 so that any last minute plans for Veterans' Day can be discussed.

#### **8. Report from CVSO Jerry Polus.**

Polus reported that the Green Bay VA Clinic is moving along and they hope to take over the keys in May or June and start seeing patients in July or August. A Clinic Director has been hired who has been a long-time VA employee who has worked in Appleton as well as in Milwaukee. They will be bringing up equipment and a team of employees next month. Polus indicated that they are doing a small amount of hiring but this will increase in late winter and early spring. The best way to apply for a job at this time is to go to the Milwaukee VA Medical Center website and click on jobs for a listing of available positions.

Polus explained that veterans in Brown County will be among the first to have the opportunity to schedule appointments in Green Bay and will be notified of the procedure to follow by letter. He noted that for the last two years the VA has given residents approval to see their regular physicians and have it billed to the VA and patients under this program will be the first people to receive appointments at the new clinic. The next group will be those people who go to VA Clinics other than the Green Bay clinic and wish to transfer. All patients will be notified of their options.

Polus also reported on Veterans Court and stated that this is going well and they currently have six vets in the program and also have five or six more they hope to bring in soon. They have hired an outreach coordinator which is a key position and an important part of the Veterans Court program. Court is held on Friday afternoons at 3:00

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p.m. Polus also reported that Sheboygan County's judicial district is also ready to start their Veterans Courts.

Polus concluded his report by talking about Honor Flights and he said that one is going this month and another will be heading out next month. He also stated that there have been discussions about looking at Honor Flights for Korean Veterans, but there is nothing formal on this at this time.

**9. Report from Committee Members Present (Bettine, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).**

-Jim Haskins shared that the VA in Milwaukee now offers valet parking. He also stated the IHop Restaurant near the Clinic gave him a discount on his meal, although, he does not know if this is done elsewhere. He also reported that he had read recently in Forbes Magazine that Hertz has provided 40,000 rental cars to troops returning from the Middle East. He also reported that he read that 25% of Amazon's new employees are ex-military and they are ranked number one in 2012 for the top 100 military friendly employers in the country. Haskins concluded his report by saying that the City Stadium Run for Veterans which was held on September 8 was well attended by 614 people. The proceeds from the event will be given to the Wounded Warriors amputee softball team.

-Donald Bettine reported that he had attended a meeting of the Fox Valley Veterans Council recently and he shared a brochure with the group which said that the goals of the group are to promote the goals and objections of all veterans' organizations for the common good and welfare of active and veteran personnel of all uniformed services as well as their dependents and survivors and to foster support of the exchange of information and ideas among all veterans organizations in order to provide better service to veterans and their families. Polus stated that this organization is similar to the United Patriotic Society and has been in existence for several years.

Bettine also reported that the Courts have ruled against the Stolen Valor Act because it constitutes a violation of free speech. This would make it okay for someone to lie about military service. Pierce noted that they are in the process of putting through a revised edition of the Act that has been reworded to say that if a person lies about military service for financial gain they can be prosecuted.

-John Walschinski shared that his grandson recently stopped to say goodbye as he will be heading to Shaw Air Force Base in South Carolina and then to Afghanistan. He also reported on the Veterans Memorial in Howard and said that the final design is being tweaked a little bit but the main design of the pillars is nearly set. They will be almost 30' tall and between each of the pillars will be a section designated for each branch of service. He also stated that the name of the memorial will be the Northeastern Wisconsin Veterans' Memorial rather than the Howard Veterans' Memorial. The estimated cost of the project is \$350,000 - \$500,000 and they have a professional fundraiser to help raise money.

-Duane Pierce stated that this Friday, September 21, 2012 is POW/MIA Day and a candlelight ceremony will be held at 7:00 p.m. at the POW/MIA flagpole outside the Brown County Courthouse. Pierce also reported that every other month an event is held at Pearly Gates to show their appreciation for the work they do on the bike ride and the next time they do this will be October 1 and he invited anyone interested to attend. They have \$1.50 burgers and raffle prizes. Pierce also shared an e mail he received regarding the President wanting to increase medical insurance for veterans, military

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retirees and their families to a point where it would force them to get Obamacare; however, this will not apply to the Civil Defense employees.

-Rosemary Desisles reported that she had been contacted by Mike Egen to help organize a committee in Northeast Wisconsin called the Community Blue Print Team which would be an outreach committee that will provide a way to develop a matrix of service providers including a mentoring group, employment team, outreach team and education team for veterans. She will provide more information on this after she has an opportunity to attend a meeting. A discussion followed and it was felt that although this was a good idea, it may be a duplication of efforts provided by other organizations

**10. Such other Matters as Authorized by Law.**

*None.*

**11. Adjourn.**

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY ROSEMARY DESISLES TO ADJOURN AT 5:57 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

lf

To direct the Human Services Department to work with the National Association of Counties(NACo) in promoting the NACo Prescription Discount Card Program to Brown County residents, non-profits and other Brown County Departments.

And to authorize the County Executive or his staff to sign Brown County up for the \$1 marketing reimbursement fee option.

From Tom Sieber

Supervisor District 1



## **NACo Prescription Discount Card Program Marketing Plan**

The NACo Prescription Discount Card Program was started seven years ago and has grown phenomenally. Now, more than 1,400 counties are participating in the program and county residents nationwide have saved more than \$483 million. Residents can save up to 75% on some prescriptions; the overall average savings rate is 24%.

The program is truly appreciated by county residents. In addition, it has gotten an enormous amount of positive media coverage, which is great for the participating counties.

The program is unique because it is a partnership that includes the participating counties, NACo and CVS Caremark. All three have important roles to ensure its success and provide substantial savings for county residents.

Marketing the program is a perfect example. Counties know their residents and the best way to reach them. NACo and Caremark have public affairs experience and expertise to provide the tools to do the job.

NACo and Caremark can take specific action to get discount cards into the hands of residents. They can also assist the counties to get media coverage that will generate interest in the program. Here are examples of marketing efforts that NACo and Caremark can employ to market and build the program:

- Mail discount cards directly to county facilities at the direction of the county;
- Mail discount cards directly to pharmacies with display stands that will hold the cards;
- Conduct webinars or conference calls with officials and staff from counties that are joining the program to explain the features and services that are available;
- Make regular telephone calls to county officials and county coordinators responsible for the program – six months after launch and yearly – to assess the success of the program and determine what more can be done;
- Provide cards that can be inserted into county mailings – property tax bills, water bills, etc. – without increasing the cost of the mailing;
- Prepare and send to local media press releases for counties launching the program;
- Prepare and send releases promoting the program at various milestones showing the program's success – six months, one year, and two years;
- Interview county officials and produce radio news releases to provide to radio stations in areas where it can be most effective; and
- Provide radio PSAs to radio stations.

The NACo website also includes valuable information and tools that can be used to promote the program. Information is provided to enable residents to print cards online. There are Outreach Strategies and Media Relations Strategies. The website also includes a list of participating pharmacies.

The Outreach Strategies include:

- Best practices that other counties have used to reach residents;
- Promotional materials like posters, display stands and sample cards;
- Frequently asked questions to enable county officials to be familiar with the program; and
- Program announcement materials.

The Media Strategies include:

- Best methods for announcing the program, news conferences and other methods;
- News release templates;
- Sample Public Service Announcements; and
- Fact sheets about the program.

With all these tools, materials and information, NACo and Caremark are ready to build the prescription program and help residents who are dealing with the high cost of prescription drugs.

# NACo Prescription Discount Card Program

A Winning Program  
for Residents and Counties



**NACo** National Association of Counties  
The Voice of America's Counties



**65,000  
participating  
pharmacies  
nationwide**

The high cost of prescription drugs is one of the challenges many of your residents face. For residents without insurance and those whose insurance is limited, the NACo Prescription Discount Card Program offers a great way to deal with those high costs. Savings can be up to 75% and the average savings rate is 24%. More than 65,000 pharmacies honor the NACo card, including all major chains. The participating pharmacies also include the majority of community-based, independent pharmacies. The program is free, easy-to-use and everyone is eligible.

Like your residents, your county may be facing challenges too. You don't have enough revenue to provide the services that residents need and want. The NACo Prescription Program can also help you. In December 2011, the NACo Board of Directors approved a proposal to allow member counties participating in the program to receive a marketing reimbursement fee for prescriptions filled using the card.

The NACo Prescription Discount Card is a winning program. It's a winner for residents and for counties, too.

### **This is the right program for your county!**

The program's proven results provide you with the confidence that it is the right one for your residents. County residents nationwide have saved more than \$470 million dollars on 37 million prescriptions since the program began in 2005.

This program is unparalleled in the industry, offering great discounts, award-winning customer service and industry experts that work with more than 1,400 of the nation's counties. CVS Caremark, the largest pharmacy health care provider in the United States and the number one provider of prescriptions, administers the program.

### **How the program will help your county**

Counties that choose the marketing reimbursement fee option will receive \$1 per prescription when the card is used to receive a discount. The funds you receive through this option can be used for needed programs and is completely at the discretion of the county.

Counties that choose not to receive the marketing reimbursement fee can continue with the existing program. Residents in counties that choose not to receive the marketing reimbursement fee would receive a slightly greater discount when purchasing a prescription – approximately 2% - 2.5%.



## Maximizing the success of your program

Awareness and accessibility are the key components to ensure the success of your county's program. You need to make sure your residents can easily access prescription discount cards and take advantage of the discounts. Promoting and marketing the program through a variety of means will help grow awareness and your program.

In regards to program implementation, our philosophy focuses on choice. If you want to manage the program yourself, we provide materials and best practice examples for effectively marketing the program. Or, we are available to create the awareness and manage the public relations outreach for your county. Your choice!

No matter which approach you prefer, we can send cards and display materials to multiple county locations and the pharmacies in your county. Residents can also print a card directly from a website, and free bill inserts can be provided to use for county mailings such as property tax bills.

## What makes this program the best?

The NACo Prescription Discount Card program offers real value, easy access, a large national pharmacy network and excellent customer support. Here are some key points of the program:

### It's FREE to NACo member counties

- No cost to the county, no cost to taxpayers. The discounts are negotiated directly with participating pharmacies.

### Valuable discounts for all family members and no limits on use

- Savings can be up to 75% and the average savings rate is 24%. Some pet prescriptions are covered when they have to be filled at a pharmacy.

### Generates goodwill

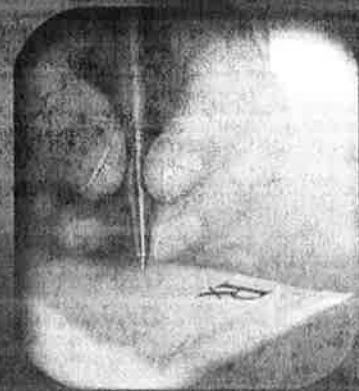
- Your constituents will appreciate the savings they receive.

### Easy access

- More than 65,000 pharmacies including all the major chains participate in the program.

### It's simple

- Program start-up is easy and county promotion and administration is simple.



**The NACo  
prescription  
discount card  
can be used  
any time a  
prescription is  
not covered  
by insurance!**

## Get started here

To view the program information or initiate the marketing reimbursement fee option, visit **[www.naco.org/drugcard](http://www.naco.org/drugcard)** and follow these steps:

- 1) Select 'Solutions Center'
- 2) Select 'Help Your Residents', locate the NACo Prescription Discount Card Program on the left-hand side of the page and select the active link
- 3) Once on the program page, click 'Program Implementation Contract and Checklist' under 'Program Information'
- 4) Log in to the members only section of the site



**Use your phone to go directly to the program page.**

**Or you can call NACo Membership at 1-888-407-NACo (6226).**



Operated by CVS Caremark.

**This is NOT insurance. Discounts are only available at participating pharmacies.**



## **NACo Prescription Discount Card Program Marketing Plan**

The NACo Prescription Discount Card Program was started seven years ago and has grown phenomenally. Now, more than 1,400 counties are participating in the program and county residents nationwide have saved more than \$483 million. Residents can save up to 75% on some prescriptions; the overall average savings rate is 24%.

The program is truly appreciated by county residents. In addition, it has gotten an enormous amount of positive media coverage, which is great for the participating counties.

The program is unique because it is a partnership that includes the participating counties, NACo and CVS Caremark. All three have important roles to ensure its success and provide substantial savings for county residents.

Marketing the program is a perfect example. Counties know their residents and the best way to reach them. NACo and Caremark have public affairs experience and expertise to provide the tools to do the job.

NACo and Caremark can take specific action to get discount cards into the hands of residents. They can also assist the counties to get media coverage that will generate interest in the program. Here are examples of marketing efforts that NACo and Caremark can employ to market and build the program:

- Mail discount cards directly to county facilities at the direction of the county;
- Mail discount cards directly to pharmacies with display stands that will hold the cards;
- Conduct webinars or conference calls with officials and staff from counties that are joining the program to explain the features and services that are available;
- Make regular telephone calls to county officials and county coordinators responsible for the program – six months after launch and yearly – to assess the success of the program and determine what more can be done;
- Provide cards that can be inserted into county mailings – property tax bills, water bills, etc. – without increasing the cost of the mailing;
- Prepare and send to local media press releases for counties launching the program;
- Prepare and send releases promoting the program at various milestones showing the program's success – six months, one year, and two years;
- Interview county officials and produce radio news releases to provide to radio stations in areas where it can be most effective; and
- Provide radio PSAs to radio stations.

The NACo website also includes valuable information and tools that can be used to promote the program. Information is provided to enable residents to print cards online. There are Outreach Strategies and Media Relations Strategies. The website also includes a list of participating pharmacies.

The Outreach Strategies include:

- Best practices that other counties have used to reach residents;
- Promotional materials like posters, display stands and sample cards;
- Frequently asked questions to enable county officials to be familiar with the program; and
- Program announcement materials.

The Media Strategies include:

- Best methods for announcing the program, news conferences and other methods;
- News release templates;
- Sample Public Service Announcements; and
- Fact sheets about the program.

With all these tools, materials and information, NACo and Caremark are ready to build the prescription program and help residents who are dealing with the high cost of prescription drugs.

# Brown County

**DIRECTOR**

(4)(2) Odor Violations. It shall be deemed an unlawful nuisance for any individual or business to cause or permit the emission of odorous air contaminants or particular air contaminants from any source such as to result in detectable odors and/or particulate emissions within Brown County which leave the premises upon which they originated and which interfere with the reasonable and comfortable use and enjoyment of property.

(a) An odor shall be deemed to interfere with reasonable and comfortable use and enjoyment of property if it meets or exceeds any of the following limits:

(i) It is a violation to continuously emit particulate air contaminants above levels allowed in the U.S. EPA National Ambient Air Quality Standards (NAAQS) and/or Wisconsin Health Standards, whichever is more strict.

(ii) The Brown County Health Department shall issue a citation when the Health Department receives and verifies ~~three~~ <sup>Proposed change to two (2)</sup> (3) verifiable complaints from individuals representing separate properties within Brown County within an 8-hour period relating to a single odor description. The Health Department shall provide a designated phone number to call to report an odor complaint. The complaints shall be recorded by a staff member or by an electronic means and shall be considered as an individual odor complaint when the following information is provided:

- Name, address, and phone number of complainant.
- Time and date of call.
- Description of odor nuisance, including estimated location or source of complaint.

(4)(3) Exceptions. Violation of the odorous air contaminant standard may not be subject to penalty if any of the following circumstances exist:

(a) Temporary sources or events, such as rodeos, county fairs and stock shows;

(b) Odorous air contaminants existing solely within residences, or solely within commercial and industrial plants, works or shops, or to affect the relations between employers and employees with respect to or arising out of any condition of air pollution, provided that such odors do not penetrate the atmosphere and extend beyond the property boundary so as to become a public nuisance;

(c) The violator has made application to the Brown County Health Department, not less than 1 week prior to the violation, and such application has been approved, in writing, by the Brown County Health Department for a temporary exemption from Chapter 3801(4) of the Brown County Code;

(i) The approval of such application is subject to the sole discretion of the Brown County Health Department. A copy of the procedures and criteria is available upon request;

(4)(4) Penalties. The intention of this section is to act as a replacement of 38.03 Brown County Code, only as it pertains to violations and forfeitures under 38.01(4) Odor Violations;

(a) The forfeitures created under this section shall be graduated, and shall be cumulative for a 365-day period;

(i) For the purposes of calculation under this section, the tolling of the 365 day period shall commence the day after the occurrence of the violation which resulted in the initial forfeiture;

(b) Any individual or business who violates the provisions of 38.01(4) Brown County Code, upon conviction shall be subject to the following penalty;

(i) First violation: a forfeiture of not less than \$50.00 but not more than \$500.00, to be determined by the Brown County Health Department;

(ii) Second violation: occurring within a 365 day period of the first violation described in 38.01(4)(4)(b)(i); a forfeiture of not less than \$250.00 and not more than \$1,000.00 to be determined by the Brown County Health Department.

(iii) Third violation: occurring within a 365 day period of the first violation described in 38.01(4)(4)(b)(i) and subsequent violations; a forfeiture of not less than \$1,250.00 nor more than \$2,000.00 to be determined by the Brown County Health Department.

(c) Nothing in this section would preclude Brown County or other affected municipalities from taking necessary action in other forums to prevent further violations of this section.

(5) Coordination with State and other County, City, Village and Town Agencies. Where nuisances, as specified in subs. (1) and (3) of this section, involve a noncompliance with a State enforced Administrative Code, the Health Officer or his/her designee shall coordinate and/or refer this complaint to the appropriate State agency for abatement and/or correction. If the nuisance continues without adequate enforcement from the State agency to cause its abatement and/or correction, then the Health Officer or his/her designee may initiate action under this section to bring about abatement and/or correction in coordination with other county agencies and/or city, village and town enforcement agencies.

(6) Actions Against Agricultural Uses. No person or business shall be deemed in non-compliance of this section for violations arising from agricultural use of property in which the nuisance stems from the activities conducted in the normal course of agricultural business; on property under exclusive legal control of the individual or business; and prevention of such activity would hamper agricultural production;

(a) Agricultural use is defined as any tract of real property which issued to raise, harvest or store crops, feed, breed, or manage livestock, or to produce plants, trees, fowl, or animals useful to man, including the preparation of the products raised thereon for man's use and disposed of by marketing or other means. It includes, but is not limited to, such real property used for agricultural, grazing, horticulture, forestry and dairying.

(i) such definition does not include industrial processing of agricultural products, refinement of agricultural products, or agricultural use that otherwise violates public health standards or Wisconsin Law;

(b) The intent of this section is not to be used as a restriction on zoning of property or limitations on use of private land. Local units of government are best equipped to

## BUDGET ADJUSTMENT REQUEST


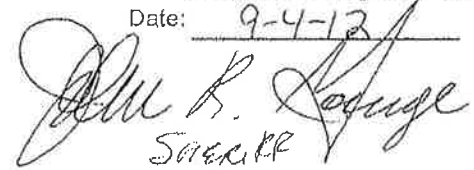
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

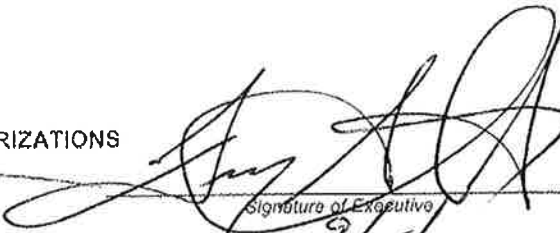
Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.170.173.5100	Regular earnings HS	\$17,276.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.170.173.5110.100	Fringe Benefits HS	\$ 7,320.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.9003	Transfer out HS	\$24,596.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.9002	Transfer in Sheriff	\$24,596.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.5708	Prof Services -Sheriff	\$24,596.00

## Narrative Justification:

Transfer costs of psychiatric jail nurse to the sheriff's department. Costs are from Sept 1st for the remainder of 2012. Nurse will be a contractor hired by the Sheriff's department.

**AUTHORIZATIONS**

  
 Signature of Department Head  
 Department: Human Services  
 Date: 9-4-12  
  
 Sheriff  
 09-05-12

  
 Signature of Executive  
 Date: 9/5/12



## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.4302.081014	State Grant & Aid Revenue	9,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.7000.IDDT	Purchased Services IDDT	9,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

## Narrative Justification:

Community Programs has received State revenue for 2012 for the Integrated Dual Disorder Treatment (IDDT) Implementation. The IDDT award for \$9,000 was not budgeted at all. This adjustment allocates the 2012 amount in the correct budget accounts.

**AUTHORIZATIONS**

Signature of Department Head \_\_\_\_\_  
 Department: Human Services  
 Date: 9/10/12

Signature of Executive \_\_\_\_\_  
 Date: 9/17/2012



# CTC

## Through 06/30/12

### Prior Fiscal Year Activity Included

### Summary Listing

Account Classification	Fund	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>REVENUE</b>									
Property taxes		2,936,997.00	2,936,997.00	244,749.75	.00	1,468,498.50	1,468,498.50	50	1,586,671.02
Intergovernmental		528,000.00	528,000.00	86,815.33	.00	317,982.00	210,018.00	60	287,865.50
Fines and forfeitures		.00	.00	.00	.00	.00	.00	+++	.00
Charges for sales and services		6,916,127.00	6,916,127.00	347,544.83	.00	2,539,950.03	4,376,176.97	37	3,512,525.22
Intergovernmental charges for services		2,950,412.00	2,950,412.00	413,047.74	.00	2,177,679.49	772,732.51	74	1,524,471.28
Miscellaneous revenue		2,500.00	2,500.00	589.00	.00	2,303.58	196.42	92	1,646.56
Rent		159,760.00	159,760.00	12,916.66	.00	82,830.04	76,929.96	52	73,770.00
Contributions		.00	750.00	310.00	.00	830.00	(80.00)	111	.00
Charges to county departments		377,271.00	377,271.00	29,504.63	.00	177,144.86	200,126.14	47	182,902.69
Capital contributions		.00	.00	.00	.00	49,805.00	(49,805.00)	+++	.00
Transfer in		.00	17,772.00	17,772.00	.00	17,772.00	.00	100	.00
<b>REVENUE TOTALS</b>		<b>\$13,870,567.00</b>	<b>\$13,889,089.00</b>	<b>\$1,153,249.94</b>	<b>\$0.00</b>	<b>\$6,834,795.50</b>	<b>\$7,054,293.50</b>	<b>49%</b>	<b>\$7,169,852.27</b>
<b>EXPENSE</b>									
Cost of sales		2,500.00	2,500.00	850.75	.00	3,330.49	(830.49)	133	1,038.80
Personnel services		7,257,881.00	7,077,053.00	488,719.08	.00	3,358,426.33	3,718,626.67	47	3,827,518.44
Fringe benefits and taxes		2,776,692.00	2,776,692.00	158,245.76	.00	1,267,647.99	1,509,044.01	46	1,679,110.25
Employee costs		6,100.00	6,100.00	253.14	.00	993.14	5,106.86	16	1,714.40
Operations and maintenance		623,086.00	623,836.00	29,045.71	.00	212,011.30	411,824.70	34	286,834.13
Insurance costs		162,919.00	162,919.00	13,240.00	.00	79,995.88	82,923.12	49	78,202.67
Utilities		8,000.00	8,000.00	601.02	.00	2,105.74	5,894.26	26	4,179.03
Chargebacks		1,024,762.00	1,024,762.00	88,199.90	.00	499,088.82	525,673.18	49	915,712.01
Contracted services		450,750.00	589,550.00	9,310.74	.00	422,127.28	167,422.72	72	297,094.73
Medical expenses		406,500.00	406,500.00	17,831.66	.00	146,506.01	259,993.99	36	175,640.36
Other		.00	.00	.00	.00	.00	.00	+++	.00
Debt retirement		320.00	320.00	26.25	.00	193.77	126.23	61	336.31
Depreciation		514,440.00	514,440.00	53,307.69	.00	298,596.43	215,843.57	58	256,430.17
Outlay		.00	.00	.00	.00	(693.75)	693.75	+++	.00
Transfer out		.00	.00	.00	.00	.00	.00	+++	30,833.50
<b>EXPENSE TOTALS</b>		<b>\$13,233,950.00</b>	<b>\$13,192,672.00</b>	<b>\$859,631.70</b>	<b>\$0.00</b>	<b>\$6,290,329.43</b>	<b>\$6,902,342.57</b>	<b>48%</b>	<b>\$7,554,644.80</b>
<b>Fund 630 - CTC Totals</b>		<b>\$13,870,567.00</b>	<b>\$13,889,089.00</b>	<b>\$1,153,249.94</b>	<b>\$0.00</b>	<b>\$6,834,795.50</b>	<b>\$7,054,293.50</b>	<b>49</b>	<b>7,169,852.27</b>
<b>REVENUE TOTALS</b>		<b>\$13,870,567.00</b>	<b>\$13,889,089.00</b>	<b>\$1,153,249.94</b>	<b>\$0.00</b>	<b>\$6,834,795.50</b>	<b>\$7,054,293.50</b>	<b>49</b>	<b>7,169,852.27</b>
<b>EXPENSE TOTALS</b>		<b>\$13,233,950.00</b>	<b>\$13,192,672.00</b>	<b>\$859,631.70</b>	<b>\$0.00</b>	<b>\$6,290,329.43</b>	<b>\$6,902,342.57</b>	<b>48</b>	<b>7,554,644.80</b>
<b>Fund 630 - CTC Totals</b>		<b>\$636,617.00</b>	<b>\$696,417.00</b>	<b>\$293,618.24</b>	<b>\$0.00</b>	<b>\$444,466.07</b>	<b>\$151,950.93</b>		<b>(\$384,792.53)</b>



# Community Programs

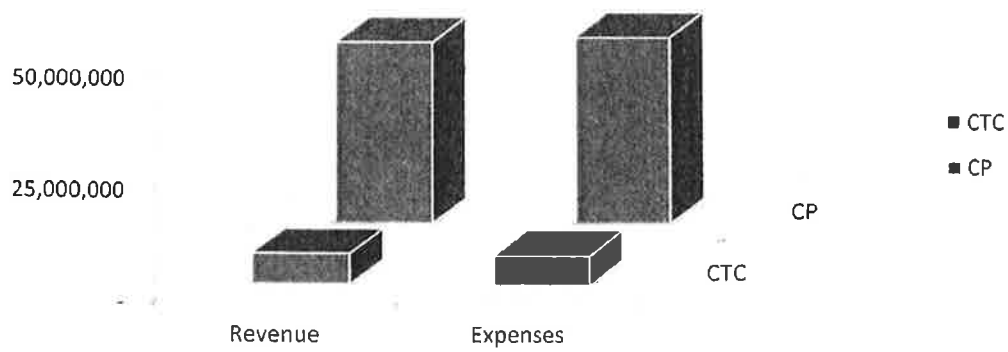
Through 06/30/12  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Fund	2011 - CP	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
REVENUE											
Property taxes			17,388,105.00	.00	17,388,105.00	1,449,008.75	.00	8,694,052.50	8,694,052.50	50	9,332,041.02
Intergovernmental			62,616,645.00	.00	62,616,645.00	1,665,937.38	.00	26,806,603.47	35,810,041.53	43	33,228,008.28
Charges for sales and services			1,894,791.00	.00	1,894,791.00	170,374.55	.00	984,922.25	909,868.75	52	1,151,367.49
Intergovernmental charges for services			8,413,303.00	.00	8,413,303.00	1,412,798.50	.00	3,850,550.13	4,562,752.87	46	3,759,441.47
Miscellaneous revenue			16,000.00	.00	16,000.00	89.00	.00	11,509.78	4,490.22	72	4,292.16
Rent			36,000.00	.00	36,000.00	3,000.00	.00	18,000.00	18,000.00	50	18,000.00
Contributions			.00	.00	.00	(2,754.37)	.00	(2,319.81)	2,319.81	+++	(1,643.87)
Charges to county departments			.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in			29,840.00	9,606.00	39,446.00	12,092.66	.00	24,526.04	14,919.96	62	15,000.00
REVENUE TOTALS			\$90,394,684.00	\$9,606.00	\$90,404,290.00	\$4,710,546.47	\$0.00	\$40,387,844.36	\$50,016,445.64	45%	\$47,506,506.55
EXPENSE											
Personnel services			13,938,272.00	9,606.00	13,947,878.00	996,230.60	.00	6,219,549.95	7,728,328.05	45	6,164,048.60
Fringe benefits and taxes			5,979,544.00	.00	5,979,544.00	305,382.31	.00	2,671,936.87	3,307,607.13	45	3,262,004.28
Employee costs			32,698.00	.00	32,698.00	1,021.36	.00	4,035.36	28,662.64	12	1,844.95
Operations and maintenance			1,415,226.00	.00	1,415,226.00	114,504.45	.00	646,324.42	768,901.58	46	655,118.10
Insurance costs			2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	1,000.00
Utilities			32,920.00	.00	32,920.00	1,680.31	.00	7,442.28	25,477.72	23	12,577.60
Chargebacks			2,242,418.00	.00	2,242,418.00	181,876.64	.00	1,089,700.14	1,152,717.86	49	1,042,595.56
Purchased services			65,680,852.00	(12,907.00)	65,667,945.00	4,406,777.45	131.88	30,538,287.77	35,129,525.35	47	32,834,179.28
Contracted services			745,700.00	.00	745,700.00	43,978.10	.00	213,232.42	532,467.58	29	194,482.43
Medical expenses			400.00	.00	400.00	.00	.00	.00	400.00	0	.00
Judiciary Costs			125,101.00	.00	125,101.00	10,425.00	.00	62,550.00	62,551.00	50	56,432.20
Other			.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay			23,000.00	12,907.00	35,907.00	18,907.00	.00	41,743.00	(5,836.00)	116	.00
Transfer out			397,711.00	.00	397,711.00	13,223.64	.00	65,960.72	331,750.28	17	98,063.12
EXPENSE TOTALS			\$90,615,842.00	\$9,606.00	\$90,625,448.00	\$6,094,006.86	\$131.88	\$41,561,762.93	\$49,063,553.19	46%	\$44,322,346.12
Fund 2011 - CP Totals											
REVENUE TOTALS			90,394,684.00	9,606.00	90,404,290.00	4,710,546.47	.00	40,387,844.36	50,016,445.64	45	47,506,506.55
EXPENSE TOTALS			90,615,842.00	9,606.00	90,625,448.00	6,094,006.86	131.88	41,561,762.93	49,063,553.19	46	44,322,346.12
Fund 2011 - CP Totals			(\$271,158.00)	\$0.00	(\$221,158.00)	(\$1,383,460.39)	(\$131.88)	(\$1,173,918.57)	\$952,892.45		\$3,184,160.43
Grand Totals											
REVENUE TOTALS			90,394,684.00	9,606.00	90,404,290.00	4,710,546.47	.00	40,387,844.36	50,016,445.64	45	47,506,506.55
EXPENSE TOTALS			90,615,842.00	9,606.00	90,625,448.00	6,094,006.86	131.88	41,561,762.93	49,063,553.19	46	44,322,346.12
Grand Totals			(\$221,158.00)	\$0.00	(\$221,158.00)	(\$1,383,460.39)	(\$131.88)	(\$1,173,918.57)	\$952,892.45		\$3,184,160.43

## Human Services Financial Report - June 2012

	CTC	CP
Revenue	6,834,796	40,387,844
Expenses	6,290,329	41,561,763
Diff	544,466	(1,173,919)

### Human Services Revenue & Expenses





**CTC**  
Through 07/31/12  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 630 - CTC										
<b>REVENUE</b>										
Property taxes	2,936,997.00	.00	2,936,997.00	244,749.75	.00	1,713,248.25	1,713,248.25	1,223,748.75	58	3,173,342.04
Intergovernmental:	528,000.00	.00	528,000.00	53,230.33	.00	371,212.33	371,212.33	156,787.67	70	588,100.00
Fines and forfeitures	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges for sales and services	6,916,127.00	.00	6,916,127.00	723,694.20	.00	3,263,644.23	3,263,644.23	3,652,482.77	47	7,185,772.22
Intergovernmental charges for services	3,158,092.00	.00	3,158,092.00	224,605.99	.00	2,425,623.04	2,425,623.04	732,468.96	77	2,714,537.04
Miscellaneous revenue	2,500.00	.00	2,500.00	492.21	.00	2,795.79	2,795.79	(295.79)	112	5,808.86
Rent	159,260.00	.00	159,260.00	12,916.66	.00	95,746.70	95,746.70	63,513.30	60	143,280.00
Contributions	.00	750.00	750.00	245.00	.00	1,075.00	1,075.00	(325.00)	143	2,243.23
Charges to county departments	377,271.00	.00	377,271.00	29,153.93	.00	206,298.79	206,298.79	170,972.21	55	363,324.45
Capital contributions	.00	.00	.00	.00	.00	49,805.00	49,805.00	(49,805.00)	+++	635,219.04
Transfer in	.00	17,772.00	17,772.00	.00	.00	17,772.00	17,772.00	.00	100	62,906.16
<b>REVENUE TOTALS</b>	<b>\$14,078,247.00</b>	<b>\$18,522.00</b>	<b>\$14,096,769.00</b>	<b>\$1,289,088.07</b>	<b>\$0.00</b>	<b>\$8,147,221.13</b>	<b>\$8,147,221.13</b>	<b>\$5,949,547.87</b>	<b>58%</b>	<b>\$14,874,533.04</b>
<b>EXPENSE</b>										
Cost of sales	2,500.00	2,500.00	5,000.00	.00	.00	3,330.49	3,330.49	1,669.51	67	4,411.67
Personnel services	7,257,881.00	(121,028.00)	7,136,853.00	589,542.76	.00	3,979,722.19	3,979,722.19	3,157,130.81	56	7,582,703.00
Fringe benefits and taxes	2,776,692.00	.00	2,776,692.00	216,760.42	.00	1,484,408.41	1,484,408.41	1,292,283.59	53	3,121,226.03
Employee costs	6,100.00	.00	6,100.00	395.00	.00	1,388.14	1,388.14	4,711.86	23	5,423.98
Insurance costs	625,326.00	(1,750.00)	623,576.00	33,706.23	450.00	246,978.55	246,978.55	376,147.45	40	561,505.22
Juilities	162,919.00	.00	162,919.00	13,240.00	.00	93,235.88	93,235.88	69,683.12	57	162,282.79
Operations and maintenance	10,000.00	.00	10,000.00	1,728.78	.00	4,701.91	4,701.91	5,298.09	47	9,305.23
Chargedbacks	2,307,758.00	.00	2,307,758.00	185,131.85	.00	1,251,747.17	1,251,747.17	1,056,010.83	54	1,900,299.11
Contractual services	450,750.00	138,800.00	589,550.00	63,621.78	.00	485,749.06	485,749.06	103,800.94	82	687,812.24
Medical expenses	406,500.00	.00	406,500.00	30,139.21	.00	176,645.22	176,645.22	229,854.78	43	355,633.45
Other	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Debt retirement	320.00	.00	320.00	25.30	.00	219.07	219.07	100.93	68	488.44
Depreciation	514,440.00	.00	514,440.00	53,307.77	.00	351,904.20	351,904.20	162,535.80	68	514,056.57
Outlay	.00	.00	.00	.00	.00	(693.75)	(693.75)	693.75	+++	.00
Transfer out	71,501.00	.00	71,501.00	5,324.84	.00	39,624.16	39,624.16	31,876.84	55	71,982.20
<b>EXPENSE TOTALS</b>	<b>\$14,592,687.00</b>	<b>\$18,522.00</b>	<b>\$14,611,209.00</b>	<b>\$1,192,923.94</b>	<b>\$450.00</b>	<b>\$8,118,960.70</b>	<b>\$8,118,960.70</b>	<b>\$6,491,798.30</b>	<b>56%</b>	<b>\$14,977,129.93</b>
Fund 630 - CTC Totals										
<b>REVENUE TOTALS</b>	<b>14,078,247.00</b>	<b>18,522.00</b>	<b>14,096,769.00</b>	<b>1,289,088.07</b>	<b>.00</b>	<b>8,147,221.13</b>	<b>8,147,221.13</b>	<b>5,949,547.87</b>	<b>58</b>	<b>14,874,533.04</b>
<b>EXPENSE TOTALS</b>	<b>14,592,687.00</b>	<b>18,522.00</b>	<b>14,611,209.00</b>	<b>1,192,923.94</b>	<b>450.00</b>	<b>8,118,960.70</b>	<b>8,118,960.70</b>	<b>6,491,798.30</b>	<b>56</b>	<b>14,977,129.93</b>
<b>Grand Totals</b>	<b>(\$514,440.00)</b>	<b>\$0.00</b>	<b>(\$514,440.00)</b>	<b>\$96,164.13</b>	<b>(\$450.00)</b>	<b>\$28,260.43</b>	<b>\$28,260.43</b>	<b>(\$542,250.43)</b>		<b>(\$102,596.89)</b>
Fund 630 - CTC Totals										
<b>REVENUE TOTALS</b>	<b>14,078,247.00</b>	<b>18,522.00</b>	<b>14,096,769.00</b>	<b>1,289,088.07</b>	<b>.00</b>	<b>8,147,221.13</b>	<b>8,147,221.13</b>	<b>5,949,547.87</b>	<b>58</b>	<b>14,874,533.04</b>
<b>EXPENSE TOTALS</b>	<b>14,592,687.00</b>	<b>18,522.00</b>	<b>14,611,209.00</b>	<b>1,192,923.94</b>	<b>450.00</b>	<b>8,118,960.70</b>	<b>8,118,960.70</b>	<b>6,491,798.30</b>	<b>56</b>	<b>14,977,129.93</b>
<b>Grand Totals</b>	<b>(\$514,440.00)</b>	<b>\$0.00</b>	<b>(\$514,440.00)</b>	<b>\$96,164.13</b>	<b>(\$450.00)</b>	<b>\$28,260.43</b>	<b>\$28,260.43</b>	<b>(\$542,250.43)</b>		<b>(\$102,596.89)</b>



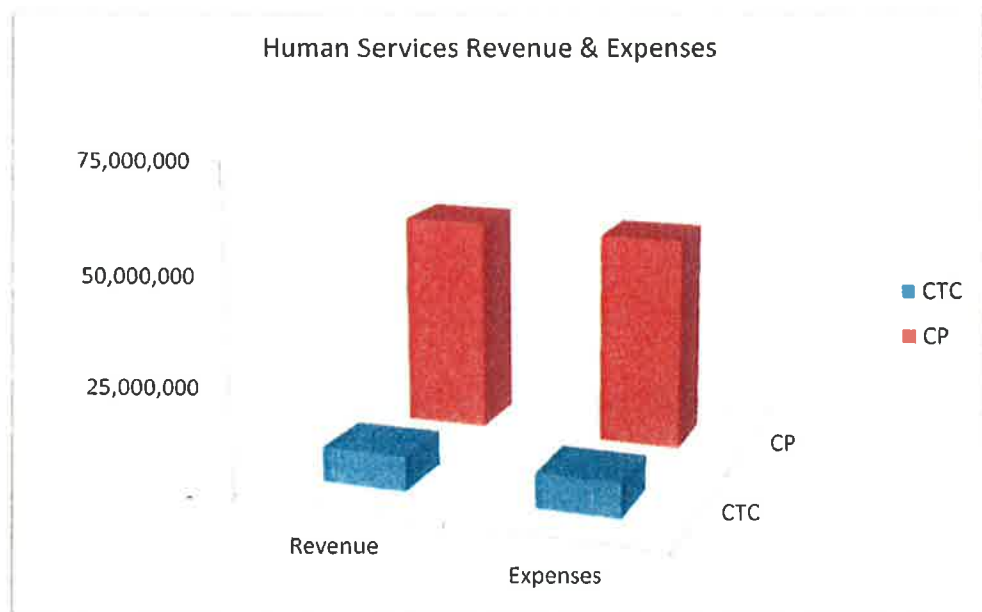
# Community Programs

Through 07/31/12  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 201 - CP</b>									
<b>REVENUE</b>									
Property taxes	17,388,105.00	.00	17,388,105.00	1,449,008.75	.00	10,143,061.25	7,245,043.75	58	10,887,381.19
Intergovernmental	62,616,645.00	.00	62,616,645.00	6,520,713.50	.00	35,490,428.97	27,126,216.03	57	35,888,085.37
Charges for sales and services	1,894,791.00	.00	1,894,791.00	154,343.79	.00	1,139,266.04	755,524.96	60	1,303,583.29
Intergovernmental charges for services	8,413,303.00	.00	8,413,303.00	820,629.24	.00	4,671,179.37	3,742,123.63	56	4,464,244.19
Miscellaneous revenue	16,000.00	.00	16,000.00	151.50	.00	11,661.28	4,338.72	73	4,369.41
Rent	36,000.00	.00	36,000.00	6,000.00	.00	24,000.00	12,000.00	67	21,000.00
Contributions	.00	.00	.00	.00	.00	(2,319.81)	2,319.81	+++	(5,118.37)
Charges to county departments	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in	29,840.00	9,606.00	39,446.00	2,486.66	.00	27,012.70	12,433.30	68	17,500.00
	\$90,394,684.00	\$9,606.00	\$90,404,290.00	\$11,153,333.44	\$0.00	\$51,504,289.80	\$38,900,000.20	57%	\$52,581,045.08
<b>REVENUE TOTALS</b>									
<b>EXPENSE</b>									
Personnel services	13,938,272.00	9,606.00	13,947,878.00	1,023,175.65	.00	7,242,725.60	6,705,152.40	52	7,194,003.48
Fringe benefits and taxes	5,979,544.00	.00	5,979,544.00	452,830.77	.00	3,124,767.64	2,854,776.36	52	3,623,313.60
Employee costs	32,698.00	.00	32,698.00	180.00	.00	4,215.36	28,482.64	13	2,189.95
Operabons and maintenance	1,415,226.00	.00	1,415,226.00	100,464.95	4,166.50	746,788.37	664,270.13	53	757,010.77
Insurance costs	2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	2,000.00
Utilities	32,920.00	.00	32,920.00	1,887.73	.00	9,330.01	23,589.99	28	14,562.21
Chargebacks	2,242,418.00	.00	2,242,418.00	201,250.75	.00	1,290,950.89	951,467.11	58	1,211,014.66
Purchased services	65,680,852.00	(18,907.00)	65,661,945.00	7,359,014.02	131.88	37,897,301.79	27,764,511.33	58	39,647,911.44
Contracted services	745,700.00	.00	745,700.00	47,441.87	.00	260,674.29	485,025.71	35	238,869.94
Medical expenses	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
Judiciary Costs	125,101.00	.00	125,101.00	10,425.00	.00	72,975.00	52,126.00	58	66,648.00
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay	23,000.00	18,907.00	41,907.00	.00	.00	41,743.00	164.00	100	.00
Transfer out	397,711.00	.00	397,711.00	14,164.00	.00	80,124.72	317,586.28	20	111,506.50
	\$90,615,842.00	\$9,606.00	\$90,625,448.00	\$9,210,834.74	\$4,298.38	\$50,772,597.67	\$39,848,551.95	56%	\$52,869,030.55
<b>EXPENSE TOTALS</b>									
<b>Fund 201 - CP Totals</b>									
<b>REVENUE TOTALS</b>	90,394,684.00	9,606.00	90,404,290.00	11,153,333.44	.00	51,504,289.80	38,900,000.20	57	52,581,045.08
<b>EXPENSE TOTALS</b>	90,615,842.00	9,606.00	90,625,448.00	9,210,834.74	4,298.38	50,772,597.67	39,848,551.95	56	52,869,030.55
<b>Fund 201 - CP Totals</b>	<b>(\$221,158.00)</b>	<b>\$0.00</b>	<b>(\$221,158.00)</b>	<b>\$1,942,498.70</b>	<b>(\$4,298.38)</b>	<b>\$751,692.13</b>	<b>(\$948,551.75)</b>		<b>(\$287,985.47)</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	90,394,684.00	9,606.00	90,404,290.00	11,153,333.44	.00	51,504,289.80	38,900,000.20	57	52,581,045.08
<b>EXPENSE TOTALS</b>	90,615,842.00	9,606.00	90,625,448.00	9,210,834.74	4,298.38	50,772,597.67	39,848,551.95	56	52,869,030.55
<b>Grand Totals</b>	<b>(\$221,158.00)</b>	<b>\$0.00</b>	<b>(\$221,158.00)</b>	<b>\$1,942,498.70</b>	<b>(\$4,298.38)</b>	<b>\$751,692.13</b>	<b>(\$948,551.75)</b>		<b>(\$287,985.47)</b>

## Human Services Financial Report - July 2012

	CTC	CP
Revenue	8,147,221	51,504,290
Expenses	8,118,961	50,772,598
Difference	28,260	731,692



## BROWN COUNTY COMMUNITY TREATMENT CENTER

## STATISTICS FOR JULY 2012

		Year to Date	Year to Date
ADMISSIONS	July	2012	2011
Voluntary - Mental Illness	11	39	44
Voluntary - Alcohol	1	17	45
Voluntary - AODA/Drug	0	3	6
Police Protective Custody - Alcohol	29	215	286
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	1	0
Emergency Commitment- Alcohol	0	0	3
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	88	510	610
Court Order Prelim. - Mental Illness	0	2	1
Court Order Prelim. - Alcohol	1	4	6
Court Order for Final Hearing	0	1	2
Commitment - Mental Illness	0	0	0
Return from Conditional Release	15	92	84
Court Order Prelim. - Drug	0	1	0
Other	0	0	8
<b>TOTAL</b>	<b>145</b>	<b>885</b>	<b>1095</b>

ADMISSIONS BY UNITS			
Nicolet	145	885	1095
<b>TOTAL</b>	<b>145</b>	<b>885</b>	<b>1095</b>

ADMISSIONS BY COUNTY			
Brown	93	555	771
Door	3	28	27
Kewaunee	4	20	26
Oconto	7	46	60
Marinette	7	33	33
Shawano	3	32	36
Waupaca	0	9	7
Menominee	1	8	17
Outagamie	5	35	24
Manitowoc	18	91	76
Winnebago	0	2	1
Other	4	26	17
<b>TOTAL</b>	<b>145</b>	<b>885</b>	<b>1095</b>

NEW ADMISSIONS			
Nicolet	75	350	413
<b>TOTAL</b>	<b>75</b>	<b>350</b>	<b>413</b>

READMIT WITHIN 30 DAYS			
Nicolet	16	152	194
<b>TOTAL</b>	<b>16</b>	<b>152</b>	<b>194</b>

		Year to Date	Year to Date
AVERAGE DAILY CENSUS	July	2012	2011
Nicolet	22	17	20
<b>TOTAL</b>	<b>22</b>	<b>17</b>	<b>20</b>

INPATIENT SERVICE DAYS			
Nicolet	677	3545	4258
<b>TOTAL</b>	<b>677</b>	<b>3545</b>	<b>4258</b>

BED OCCUPANCY			
Nicolet	59%	45%	54%
<b>TOTAL (37 Beds)</b>	<b>59%</b>	<b>45%</b>	<b>54%</b>

DISCHARGES			
Nicolet	136	740	1078
<b>TOTAL</b>	<b>136</b>	<b>740</b>	<b>1078</b>

DISCHARGE DAYS			
Nicolet	594	3515	4353
<b>TOTAL</b>	<b>594</b>	<b>3515</b>	<b>4353</b>

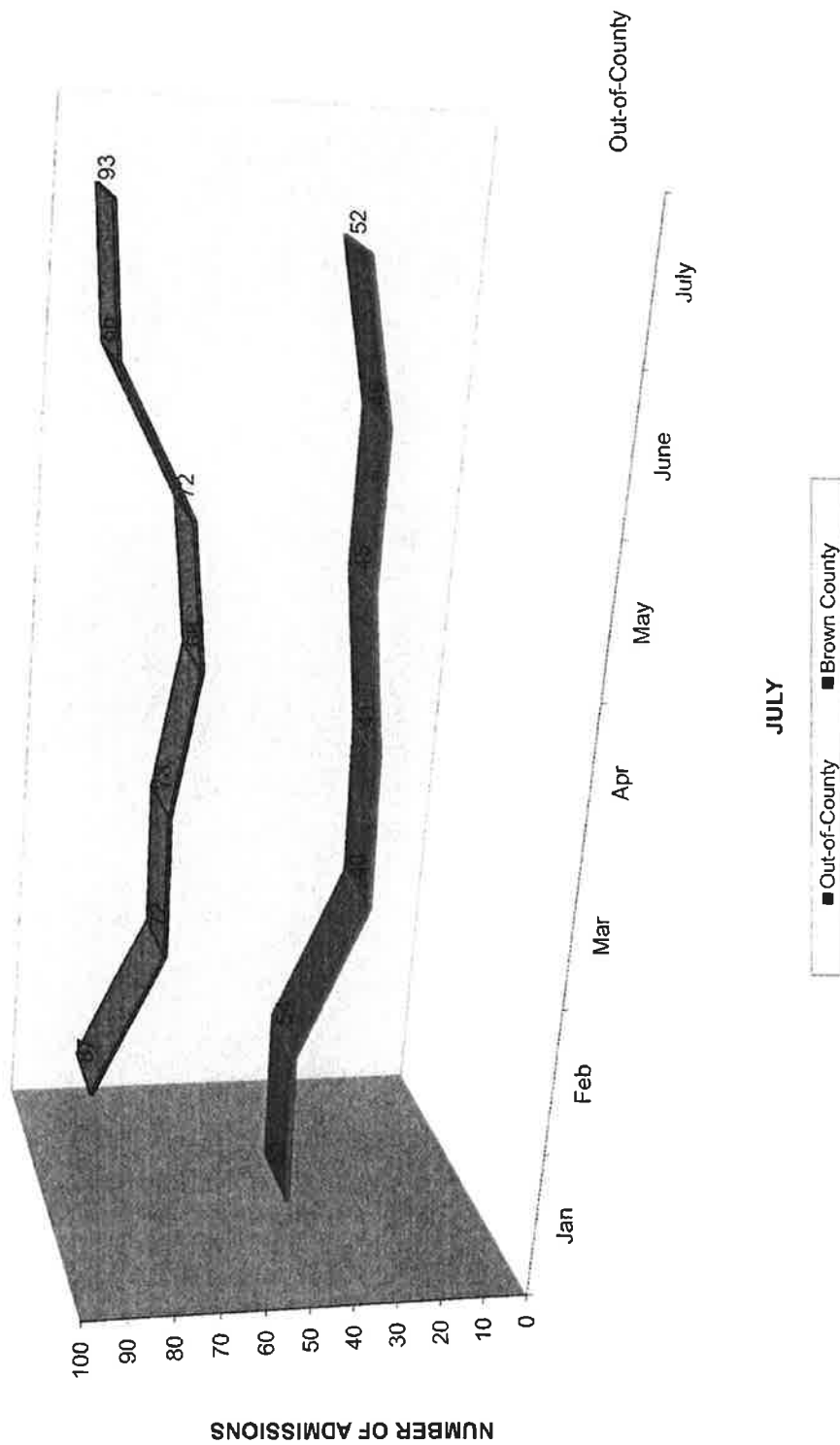
AVERAGE LENGTH OF STAY			
Nicolet	4	5	4
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>4</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	9	6	5
Kewaunee	4	6	5
Oconto	4	6	4
Marinette	5	5	4
Shawano	4	2	4
Waupaca	0	5	3
Menominee	12	3	4
Outagamie	3	2	4
Manitowoc	5	5	5
Winnebago	0	0	0
Other	0	2	3
<b>TOTAL</b>	<b>4</b>	<b>5</b>	<b>4</b>

	Current	YTD	2011
In/Outs	7	58	93



# **BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- JULY, 2012** **NICOLET PSYCHIATRIC CENTER**



## BROWN COUNTY COMMUNITY TREATMENT CENTER

## STATISTICS FOR AUGUST 2012

		Year to Date 2012	Year to Date 2011
ADMISSIONS	August	2012	2011
Voluntary - Mental Illness	15	54	47
Voluntary - Alcohol	3	20	49
Voluntary - AODA/Drug	0	3	8
Police Protective Custody - Alcohol	22	237	344
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	1	0
Emergency Commitment- Alcohol	0	0	3
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	94	604	700
Court Order Prelim. - Mental Illness	1	3	1
Court Order Prelim. - Alcohol	2	6	8
Court Order for Final Hearing	1	2	2
Commitment - Mental Illness	0	0	0
Return from Conditional Release	9	101	99
Court Order Prelim. - Drug	0	1	0
Other	0	0	8
<b>TOTAL</b>	<b>147</b>	<b>1032</b>	<b>1269</b>

ADMISSIONS BY UNITS			
Nicolet	147	1032	1269
<b>TOTAL</b>	<b>147</b>	<b>1032</b>	<b>1269</b>

ADMISSIONS BY COUNTY			
Brown	95	650	877
Door	5	33	33
Kewaunee	6	26	34
Oconto	7	53	72
Marinette	6	39	37
Shawano	1	33	45
Waupaca	1	10	9
Menominee	3	11	22
Outagamie	1	36	31
Manitowoc	17	108	84
Winnebago	0	2	1
Other	5	31	24
<b>TOTAL</b>	<b>147</b>	<b>1032</b>	<b>1269</b>

NEW ADMISSIONS			
Nicolet	70	420	487
<b>TOTAL</b>	<b>70</b>	<b>420</b>	<b>487</b>

READMIT WITHIN 30 DAYS			
Nicolet	17	169	226
<b>TOTAL</b>	<b>17</b>	<b>169</b>	<b>226</b>

		Year to Date 2012	Year to Date 2011
AVERAGE DAILY CENSUS	August	2012	2011
Nicolet	18	17	20
<b>TOTAL</b>	<b>18</b>	<b>17</b>	<b>20</b>

INPATIENT SERVICE DAYS			
Nicolet	568	4113	4934
<b>TOTAL</b>	<b>568</b>	<b>4113</b>	<b>4934</b>

BED OCCUPANCY			
Nicolet	50%	46%	55%
<b>TOTAL (37 Beds)</b>	<b>50%</b>	<b>46%</b>	<b>55%</b>

DISCHARGES			
Nicolet	150	890	1256
<b>TOTAL</b>	<b>150</b>	<b>890</b>	<b>1256</b>

DISCHARGE DAYS			
Nicolet	681	4196	5101
<b>TOTAL</b>	<b>681</b>	<b>4196</b>	<b>5101</b>

AVERAGE LENGTH OF STAY			
Nicolet	5	5	4
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>4</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	4	4
Door	4	5	5
Kewaunee	3	5	5
Oconto	5	6	4
Marinette	6	5	4
Shawano	2	2	4
Waupaca	1	5	3
Menominee	3	3	4
Outagamie	0	2	5
Manitowoc	5	5	5
Winnebago	0	0	0
Other	4	3	2
<b>TOTAL</b>	<b>5</b>	<b>4</b>	<b>4</b>

In/Outs

Current	YTD	2011
8	66	112

# BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- AUGUST, 2012 NICOLET PSYCHIATRIC CENTER



BELLIN PSYCHIATRIC CENTER  
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS  
Month Ending: July 2012

Voluntary Admissions	8
Involuntary Admissions	11
Voluntary Inpatient Days	31
Involuntary Inpatient Days	39
Voluntary Avg Length of Stay	3.8
Involuntary Avg Length of Stay	3.5

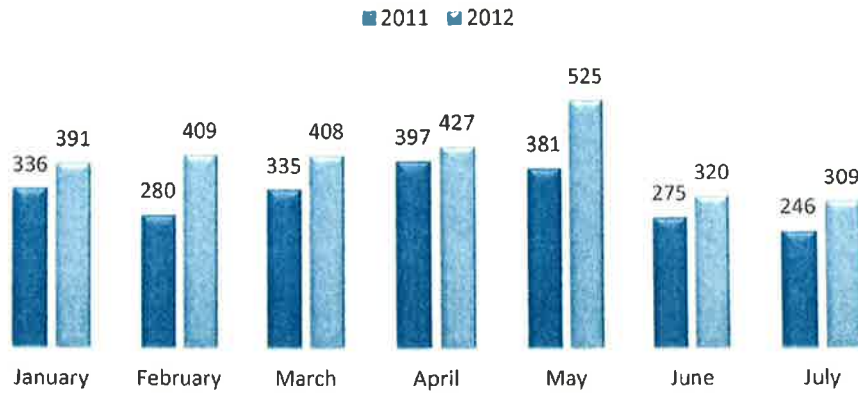
The above data pertains to Brown County only

BELLIN PSYCHIATRIC CENTER  
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS  
Month Ending: August 2012

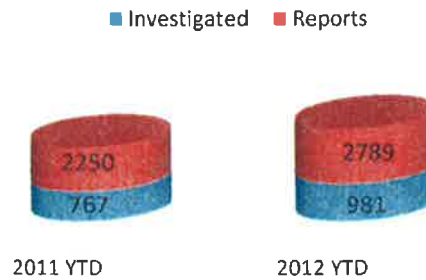
Voluntary Admissions	5
Involuntary Admissions	11
Voluntary Inpatient Days	24
Involuntary Inpatient Days	27
Voluntary Avg Length of Stay	4.8
Involuntary Avg Length of Stay	2.5

The above data pertains to Brown County only

## Reports of Child Abuse/Neglect by Month



## Child Abuse/Neglect Reports vs. Investigations



Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
AC MANAGEMENT	\$404,405						\$404,405
ADAMS AFH	\$98,448						\$98,448
ADULT CARE LIVING OF NE WI	\$160,111						\$160,111
ADRC	\$65,566						\$65,566
AMERICAN FOUNDATION OF COUNSELING SERVICES	\$254,230						\$254,230
ANDERSON RECEIVING HOME	\$28,281						\$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	\$10,404						\$10,404
ANGELS ON ARCADIAN	\$1,211,198						\$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	\$356,359						\$356,359
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	\$187,728						\$187,728
APPLIED BEHAVIOR ANALYSTS LLC	\$141,089						\$141,089
ARNOLD RECEIVING HOME	\$56,234						\$56,234
ARTS AFH	\$29,124						\$29,124
ASPIRO INC	\$3,109,663						\$3,109,663
BELLIN PSYCHIATRIC CENTER	\$10,000						\$10,000
BERGER AFH	\$56,774	(\$4,856)	\$3,327				\$55,245
BETHESDA	\$12,022						\$12,022
BIRCH CREEK	\$186,500						\$186,500
BISHOPS COURT	\$715,702						\$715,702
BOLL ADULT CARE CONCEPTS	\$619,020	\$0					\$619,020
BOURASSA AFH	\$18,725						\$18,725
BORNEMANN NURSING HOME	\$56,304						\$56,304
BRAZEAU AFH	\$16,296						\$16,296
BROTOLOC HEALTH CARE SYSTEMS	\$906,048						\$906,048
BRUNETTE AFH	\$54,972						\$54,972
BRUSS SUPPORTIVE COMMUNITY LIVING	\$270,686						\$270,686
BUSSE AFH	\$66,324						\$66,324
CAPELLE AFH	\$56,532						\$56,532
CARE FOR ALL AGES	\$137,899						\$137,899
CARRINGTON MANOR ASSISTED LIVING	\$26,628						\$26,628
CATHOLIC CHARITIES	\$171,606						\$171,606
CENTURY RIDGE OF GREEN BAY, INC.	\$450,024						\$450,024
CEREBRAL PALSY INC.	\$1,265,405						\$1,265,405
CHILDRENS SERVICE SOCIETY	\$78,226						\$78,226
CHRISTENSEN AFH	\$22,956	\$15,000					\$37,956
CLARITY CARE INC	\$1,856,942						\$1,856,942
CLEARVIEW BRAIN INJURY CENTER	\$75,000						\$75,000
COMFORT KEEPERS INC	\$650,000						\$650,000
COMPANION CARE INC	\$43,596						\$43,596
COMPASS DEVELOPMENT	\$1,345,620	\$0	\$0				\$1,345,620
CONLEY AFH	\$35,636						\$35,636
CRESTWOOD HEALTHCARE	\$31,070						\$31,070
CROSSING THE BRIDGES	\$10,000						\$10,000
CURO CARE LLC	\$400,000	\$10,000					\$410,000
DARNELL RECEIVING HOME	\$25,924						\$25,924
DEATHERAGE-VELEKE AFH	\$14,662						\$14,662
DEBAERE AFH	\$67,980						\$67,980
DEER PATH ESTATES, INC.	\$146,539						\$146,539
DORN AFH	\$22,008						\$22,008
DUNGARVIN WISCONSIN LLC	\$689,120						\$689,120
DYNAMIC FAMILY SOLUTIONS	\$48,060	\$0					\$48,060
EAST SHORE INDUSTRIES	\$64,675						\$64,675
ELSNER AFH	\$13,821						\$13,821
ENCOMPASS CHILD CARE	\$124,250						\$124,250
ENGBERG AFH	\$39,216	1					\$39,216

Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
ETHAN HOUSE	\$212,134						\$212,134
FAMILY SERVICE OF NORTHEAST WI, INC.	\$1,927,218	\$0					\$1,927,218
FAMILY TRAINING PROGRAM	\$304,238						\$304,238
FENLON AFH	\$19,992	\$17,085					\$37,077
G & I OCHS INC.	\$1,682,237	\$0					\$1,682,237
GAUGER AFH	\$32,148						\$32,148
GERI CARE CABIN LLC	\$36,826						\$36,826
GJT LLC	\$15,000	\$30,000					\$45,000
GOLDEN HOUSE	\$63,086						\$63,086
GOLTZ E. AFH	\$21,924						\$21,924
GOLTZ J. AFH	\$61,387						\$61,387
GONZALEZ AFH	\$76,724						\$76,724
GOODWILL INDUSTRIES	\$75,000						\$75,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUT	\$191,232						\$191,232
GRACYALNY, SUE	\$70,000						\$70,000
GREEN BAY TRANSIT COMMISSION	\$150,000						\$150,000
GREEN VALLEY ENTERPRISES INC	\$25,000						\$25,000
GRONSETH AFH	\$43,848						\$43,848
HARMONY LIVING CENTERS LLC	\$129,094						\$129,094
HEAD AFH	\$45,158	(\$14,922)	\$0				\$30,236
HELPING HANDS CAREGIVERS	\$236,628						\$236,628
HIETPAS AFH	\$19,186						\$19,186
HOEFT AFH	\$38,601						\$38,601
HOFF AFH	\$62,886						\$62,886
HOME INSTEAD SENIOR CARE	\$461,052						\$461,052
HOMES FOR INDEPENDENT LIVING	\$5,019,498	\$0					\$5,019,498
IMPROVED LIVING SERVICES	\$754,268	\$0					\$754,268
INFINITY CARE INC	\$305,513						\$305,513
INNOVATIVE COUNSELING(AUTISM)	\$21,682						\$21,682
INNOVATIVE SERVICES	\$12,446,960	\$0	\$0	\$0	\$0	\$0	\$12,446,960
INTEGRATED COMMUNITY SERVICES(Oct-Sept cont	\$284,336						\$284,336
INTERIM HEALTHCARE STAFFING	\$38,335						\$38,335
J & DEE INC.	\$1,400,266						\$1,400,266
KAKUK AFH	\$31,452	\$366					\$31,818
KALISHEK AFH	\$48,451						\$48,451
KCC FISCAL AGENT SERVICES	\$4,822,562	\$0					\$4,822,562
KCC SERVICES INC	\$5,000						\$5,000
KINDRED HEARTS	\$682,392						\$682,392
KLAPPER AFH	\$7,000						\$7,000
KLARKOWSKI AFH	\$16,000						\$16,000
KLECZKA-VOGEL AFH	\$77,376						\$77,376
KLEIN, DR. (AUTISM)	\$220,591						\$220,591
KUSKE AFH	\$25,692						\$25,692
LAMERS BUS LINES, INC.	\$610,402						\$610,402
LANCASTER GARDENS	\$50,000						\$50,000
LAURENT AFH	\$76,752						\$76,752
LEVY AFH	\$17,976						\$17,976
LISKA, JOANN	\$5,000						\$5,000
LUTHERAN SOCIAL SERVICES	\$1,058,225						\$1,058,225
LUTHERAN SOCIAL SERVICES-HOMME	\$125,000						\$125,000
LYONS, KATHLEEN	\$136,068						\$136,068
MACHT VILLAGE PROGRAMS INC	\$837,019						\$837,019
MALINSKI AFH	\$54,466	\$11,286	\$6,395				\$72,147
MALONE AFH	\$25,536						\$25,536
MARLA VIST MANOR ASSISTED LIVING	\$190,909	2					\$190,909

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Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
MATTHEWS SENIOR LIVING	\$50,000						\$50,000
MCCORMICK MEMORIAL HOME	\$118,466	\$17,000					\$135,466
MELOHN AFH	\$38,472						\$38,472
MILQUETTE AFH	\$21,528						\$21,528
MOMMAERTS RECEIVING HOME	\$28,281						\$28,281
MOORE AFH	\$41,227						\$41,227
MYSTIC ACRES LLC	\$70,192						\$70,192
MYSTIC CREEK LLC	\$73,318						\$73,318
MYSTIC MEADOWS LLC	\$68,918						\$68,918
NEMETZ AFH	\$69,682	\$1,904					\$71,586
NEW COMMUNITY SHELTER*	\$40,000						\$40,000
NEW CURATIVE REHABILITATION	\$1,211,772	\$0	\$0				\$1,211,772
NEW VIEW INDUSTRIES	\$33,166						\$33,166
NEW VISIONS TREATMENT HOMES OF WI, INC	\$66,600						\$66,600
OCONNOR AFH	\$59,916	(\$13,021)					\$46,895
OPTIONS LAB INC	\$5,000						\$5,000
OPTIONS TREATMENT	\$313,790						\$313,790
ORLICH AFH	\$94,846						\$94,846
OSTAPYUK AFH	\$45,050						\$45,050
PANTZLAFF AFH	\$71,808						\$71,808
PARAGON INDUSTRIES	\$844,531						\$844,531
PARENT TEAM	\$35,000						\$35,000
PARENTEAU AFH	\$41,964						\$41,964
PARKER AFH	\$19,158						\$19,158
PARMENTIER AFH	\$58,208	\$21,209					\$79,417
PATIENT PINES	\$150,000						\$150,000
PIANTEK RECEIVING HOME	\$2,357						\$2,357
PNUMA HEALTH CARE	\$243,533	\$0					\$243,533
PRODUCTIVE LIVING SYSTEMS	\$644,181	\$0					\$644,181
RAVENWOOD BEHAVIORAL HEALTH	\$25,428						\$25,428
REBEKAH HAVEN	\$86,755						\$86,755
REHAB RESOURCES	\$125,886						\$125,886
REM-WISCONSIN II, INC.	\$1,691,553						\$1,691,553
RESCARE WISCONSIN INC	\$24,909						\$24,909
ROFFERS AFH	\$23,352	\$800					\$24,152
SALDANA AFH	\$16,750						\$16,750
SAMARITAN COUNSEING CENTER	\$57,168						\$57,168
SCHAUMBERG, LAURIE	\$280,058	(\$260,058)					\$20,000
SCHULTZ AFH	\$103,740						\$103,740
SELTZER AFH	\$13,843	\$6,080					\$19,923
SKORCZEWSKI AFH	\$18,660						\$18,660
SLAGHT AFH	\$67,990	\$1,600					\$69,590
SMET AFH	\$52,241						\$52,241
SOUTHERN HOME CARE	\$28,762						\$28,762
ST. VINCENT	\$265,215						\$265,215
STARR/DINGER AFH	\$23,700						\$23,700
TALBOT AFH	\$23,824						\$23,824
TANZI AFH	\$84,322						\$84,322
TIPLER AFH	\$61,080						\$61,080
TREMPEALEAU CO HEALTH CARE	\$280,058						\$280,058
TRUDELL AFH	\$16,272						\$16,272
VALLEY PACKAGING INC.	\$12,235						\$12,235
VERBONCOUER AFH	\$55,205	\$7,891	\$4,500				\$67,596
VILLA HOPE	\$1,414,110						\$1,414,110
WARREN, JOHN MD	\$131,000	3					\$131,000

Agency	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Amdt #5	Updated Contract Amount
WAUSAUKEE ENTERPRISES	\$22,678						\$22,678
WEBER RECEIVING HOME	\$28,281						\$28,281
WEYENBERG AFH	\$44,676						\$44,676
WILLOWCREEK AFH	\$404,568						\$404,568
WISCONSIN EARLY AUTISM PROJECT	\$401,050						\$401,050
YU AFH	\$16,666						\$16,666
ZAMBON AFH	\$20,592						\$20,592
ZIELKE, JON AFH	\$32,802						\$32,802
ZIESMER AFH	\$77,439	\$0					\$77,439
TOTAL	\$63,004,766	(\$152,636)	\$14,222	\$0	\$0	\$0	\$62,866,352
2012 Contracts Sent: 172							
2012 Contracts Returned: 172							

TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: August 14, 2012

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
The Parenting Network	Parenting Classes	1/6/12	2/15/12
Thomas, Cassandra	Mileage	1/6/12	2/15/12
Bailey, Maria	Mileage	1/6/12	2/15/12
Stanley Steemer	Carpet Cleaning	1/6/12	2/15/12
Oshkosh Cab Company	Transportation	1/17/12	2/15/12
First Choice Property Care, LLC	Snow Removal	1/25/12	2/15/12
Down to Earth Nutrition and Massage, LLC	Supplements	2/22/12	4/18/12
Salm Plumbing Inc.	Repairs	3/6/12	4/18/12
Schommer, Kristina	Respite	3/19/12	4/18/12
Shefchik, Marcia	Respite	3/19/12	4/18/12
Advanced Multimedia Devices	Equipment	3/20/12	5/16/12
Uhlig, Carrie	Translation Services	3/23/12	5/16/12
Peter Piper Kiddie Nurseries	Daycare	4/2/12	5/16/12
DNL Construction Inc.	Remodel	4/2/12	5/16/12
Weighted Wearables, LLC	Adaptive Aid	4/13/12	6/20/12
Then Language Express, Inc.	Supplies	4/24/12	6/20/12
Monona Mediation & Counseling	Assessment	4/24/12	6/20/12
Guarding your Angels Inc.	Daycare	5/10/12	6/20/12
Trail Creek Apartments	Rent	5/25/12	7/18/12
The Home Security Store Inc.	Supplies	5/25/12	7/18/12
Tri-County Memorial Hospital	Services	5/25/12	7/18/12
Baugh, Diane	Respite	7/11/12	
TherAdapt Products Inc.	Supplies	7/11/12	
Doxtator, Gerald	Respite	7/11/12	
Creekwood Apartments LLC	Rent	8/1/12	

TO: Human Service Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: September 18, 2012

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
The Parenting Network	Parenting Classes	1/6/12	2/15/12
Thomas, Cassandra	Mileage	1/6/12	2/15/12
Bailey, Maria	Mileage	1/6/12	2/15/12
Stanley Steemer	Carpet Cleaning	1/6/12	2/15/12
Oshkosh Cab Company	Transportation	1/17/12	2/15/12
First Choice Property Care, LLC	Snow Removal	1/25/12	2/15/12
Down to Earth Nutrition and Massage, LLC	Supplements	2/22/12	4/18/12
Salm Plumbing Inc.	Repairs	3/6/12	4/18/12
Schommer, Kristina	Respite	3/19/12	4/18/12
Shefchik, Marcia	Respite	3/19/12	4/18/12
Advanced Multimedia Devices	Equipment	3/20/12	5/16/12
Uhlig, Carrie	Translation Services	3/23/12	5/16/12
Peter Piper Kiddie Nurseries	Daycare	4/2/12	5/16/12
DNL Construction Inc.	Remodel	4/2/12	5/16/12
Weighted Wearables, LLC	Adaptive Aid	4/13/12	6/20/12
Then Language Express, Inc.	Supplies	4/24/12	6/20/12
Monona Mediation & Counseling	Assessment	4/24/12	6/20/12
Guarding your Angels Inc.	Daycare	5/10/12	6/20/12
Trail Creek Apartments	Rent	5/25/12	7/18/12
The Home Security Store Inc.	Supplies	5/25/12	7/18/12
Tri-County Memorial Hospital	Services	5/25/12	7/18/12
Baugh, Diane	Respite	7/11/12	8/15/12
TherAdapt Products Inc.	Supplies	7/11/12	8/15/12
Doxtator, Gerald	Respite	7/11/12	8/15/12
Creekwood Apartments LLC	Rent	8/1/12	8/15/12
Reversing the Trend	Supervised Visits	8/17/12	
KinderCare #000481	Daycare	8/17/12	
Out and About Senior Services	Transportation	8/28/12	
Golden Care Services Inc.	Guardianship Services	8/30/12	
AJ Chem Dry of Green Bay	Cleaning Services	8/30/12	
Transmotive Auto Services LLS	Vehicle Modifications	8/31/12	

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Settle Inn	Hotel stay	9/10/12	
Rubber Stamp Mfg	Products	9/10/12	

TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: August 14, 2012

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Curo Care LLC	Adult Family Home	\$304,146	1/6/12	2/15/12
Mystic Meadows, LLC	Adult Family Home	\$68,918	1/6/12	2/15/12
Mystic Creek, LLC	Adult Family Home	\$73,318	1/6/12	2/15/12
Mystic Acres, LLC	Adult Family Home	\$70,192	1/6/12	2/15/12
Patient Pines Assisted Living	CBRF	\$150,000	2/6/12	4/18/12
Parent Team LLC	Parent Coaching	\$35,000	3/6/12	4/18/12
Klarkowski Adult Family Home	Adult Family Home	\$16,000	4/7/12	5/16/12
Greenfield Rehabilitation	Rehab at CTC	\$25,000	5/8/12	6/20/12
Lancaster Gardens	CBRF	\$50,000	5/15/12	7/18/12
Green Valley Enterprises Inc.	Day Services	\$25,000	5/25/12	7/18/12
Matthews Senior Living	CBRF	\$50,000	6/21/12	

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TO: Human Services Committee Members

FROM: Jill Rowland  
Contract & Provider Relations Manager

DATE: September 18, 2012

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Curo Care LLC	Adult Family Home	\$304,146	1/6/12	2/15/12
Mystic Meadows, LLC	Adult Family Home	\$68,918	1/6/12	2/15/12
Mystic Creek, LLC	Adult Family Home	\$73,318	1/6/12	2/15/12
Mystic Acres, LLC	Adult Family Home	\$70,192	1/6/12	2/15/12
Patient Pines Assisted Living	CBRF	\$150,000	2/6/12	4/18/12
Parent Team LLC	Parent Coaching	\$35,000	3/6/12	4/18/12
Klarkowski Adult Family Home	Adult Family Home	\$16,000	4/7/12	5/16/12
Greenfield Rehabilitation	Rehab at CTC	\$25,000	5/8/12	6/20/12
Lancaster Gardens	CBRF	\$50,000	5/15/12	7/18/12
Green Valley Enterprises Inc.	Day Services	\$25,000	5/25/12	7/18/12
Matthews Senior Living	CBRF	\$50,000	6/21/12	8/15/12
Klapper Adult Family Home	Adult Family Home	\$8,000	9/4/12	
Kunz Adult Family Home	Adult Family Home		9/7/12	
Advocates for Healthy Living LLC	Treatment Foster Home Agency		9/7/12	
Crossing The Bridges	Wrap Around Services	\$10,000	9/10/12	
Centerpiece LLC	Autism Services	\$10,000	9/17/12	